VICTORIA POINT STATE HIGH SCHOOL
YEAR 11 / 12 TERM 1 BLOCK EXAMS 2026
INTERNAL EXAMINATIONS & ASSESSMENT SUBMISSION

SESSION	MONDAY 23rd March 2026	TUESDAY 24th March 2026	WEDNESDAY 25th March 2026	THURSDAY 26th March 2026	FRIDAY 27th March 2026
Session A 8.45am - 11.15am	*Study Room Moongalba*	*Study Room Moongalba*	*Study Room Moongalba*	*Study Room Moongalba*	*Study Room Moongalba*
	OFFICE USE ONLY: Line 1	*OFFICE USE ONLY: Line 3*	*OFFICE USE ONLY: Line 5*	*OFFICE USE ONLY: Line 7*	*OFFICE USE ONLY: 9*
	Yr 11 Chemistry (27) Moongalba PRESJO Yr 11 Philosophy and Reason (10) Moongalba PRESJO Yr 11 General Business (17) Moongalba PRESJO Yr 11 FUR/ISK/BSK Students to complete theory work ONLY LENNMA - MA04 Yr 12 Drama in Prac (9) FULLRU - PA06	Yr 11 General Maths (63) Moongalba PRESJO Yr 11 Specialist Maths (2) Moongalba SEYMDA Yr 12 General Business (11) Moongalba SEYMDA Yr 12 Specialist Maths (3) Moongalba SEYMDA	Yr 11 Design (13) Moongalba PRESJO Yr 11 Food and Nutrition (15) Moongalba PRESJO Yr 11 Physics (21) Moongalba PRESJO Yr 11 ISK A (18) Welding Incursion LENNMA - MA07 Yr 12 BSK – Axiom Workshop (17) BIERAS – Moongalba	Yr 11 Biology (45) Moongalba PRESJO Yr 11 BSK – Axiom Workshop (29) BIERAS – Moongalba *T. Wilkinson to complete Biology first and BSK in afternoon session.*	Yr 11 Engineering (7) Moongalba PRESJO Yr 11 & 12 CATCH-UP EXAMS
Session B 11.45am - 2.45pm	*Study Room Moongalba*	*Study Room Moongalba*	*Study Room Moongalba*	*Study Room Moongalba*	*Study Room Moongalba*
	OFFICE USE ONLY: Line 2	*OFFICE USE ONLY: Line 4*	*OFFICE USE ONLY: Line 6*	*OFFICE USE ONLY: Line 8*	*OFFICE USE ONLY: Line 10*
	Yr 11 Dance (15) KAVAJE - PA06 Yr 11 Psychology (37) Moongalba PREUFY *A. Brown to complete Dance first and psychology during catch up* Yr 12 FUR/ISK/BSK Students to complete theory work ONLY SPITJO - MA04 Yr 12 Health (2) Moongalba PREUFY Yr 12 Physics- workshop (7) Horseshoe BATOLO	Yr 11 Hospitality (39) NEVEAM – TE - p3 WATSST – HE09 - p4	Yr 11 ISK B (16) Welding Incursion RICHDA - MA07 Yr 11 Visual Arts in Prac (26) COOKVA - AR10 Yr 12 Music (2) VANSA - MU08 Yr 12 BSK – Axiom Workshop (17) BIERAS – Moongalba	Yr 11 VME & VCI (15) BIERJO - AR04 Yr 11 BSK – Axiom Workshop (29) BIERAS – Moongalba	Yr 11 & 12 CATCH-UP EXAMS

VICTORIA POINT STATE HIGH SCHOOL POLICY
The Assessment Policy addresses expectations, conditions and consequences for the completion and collection of assignments and exams. Students receive an Assessment Calendar and Overview of the periods work at the beginning of each semester to assist them with planning. These documents will outline the type of assessment, the due date and the required length, together with a semester outline of work to be taught. It may include weighting if this is appropriate.

BLOCK EXAM – Year 11- 12 only
Students must wear full formal school uniform when attending examinations and travelling to and from school.
Students are only required at school when examinations occur.
Students are to be present at the room of the examination 15 mins prior to the starting time.
Students will enter rooms with only the nominated materials outlined by the teacher/s in charge of the examination.
Students must follow all examination procedures.
Students will only be dismissed from the examination at the discretion of the teacher/s in charge to ensure there is minimal to no disruption for all students. Students will not be permitted to leave in the first 30 minutes of the examination or the last 10 minutes of the examination.

PLAGIARISM / CHEATING
All work must be the student's own work. In the event that the work is identified as not being the student's work, then the student will not receive credit for the assignment submitted and will be marked as "Non Submission" (the above policy applies). Decisions will be made by the Head of Department, who will also inform parents of students involved. Appeals to such decisions should be made through the Principal.

STUDENT ABSENCE ON ASSESSMENT DUE DATE
If a student is absent from school on the day that assessment is due, the responsibility lies with the student.

Assignments: (i) Have the assignment delivered to the school on the due date; **OR** (ii) Attach a Medical Certificate to the assignment when submitting it on return to school. The
Medical Certificate must cover all dates missed since the due date and the assignment must be submitted immediately upon return to school.

Exams/Practical Tasks/Oral Presentations etc:
(i) For known absences, requests to complete the assessment on an alternative date, must be made in writing by the parent and approved by the Year Level Deputy Principal;
(ii) For unexpected absences, contact must be made with the school to advise of the absence; **AND**
(iii) A Medical Certificate must be provided; **AND**
(iv) The assessment will be completed immediately upon return to school.

EXTENSIONS
Students must submit an official **Extension Request Form** prior to the due date if they have legitimate reasons. Applications must be supported by parental and/or other documentation. Extensions may be approved at the discretion of the Head of Department in consultation with the class teacher. A copy of the approved Extension Request Form must be attached to the assignment on submission.
Extension applications must be received prior to the due date.
Applications should be supported by parental and or other documentation. The form should only be approved in accordance with syllabus guidelines and where extenuating circumstances exist.

LATE SUBMISSION / NON SUBMISSION
If an assessment is not completed or submitted on the due date, teachers will use any available evidence completed by the student on or before the due date, in accordance with the Queensland Studies Authority (QSA) Policy. This evidence may include:
- Photocopying student drafts, preliminary work, rehearsal notes;
- Observations of demonstrated practical applications in previous lessons, OR teacher notes in mark book or diary about student progress.

A **Teacher Observation Proforma** should be completed to serve as documentation;
- Photographs of student work e.g. practical work in progress; and
- Photocopying sample work from their class books, e.g. questions answered, notes copied down.

EXTERNAL MOCK EXAM – Year 12 only (QCAA Advice used to simulate External Exams)
The school advises on students to attend every mock assessment. However, the school does not expect students to attend a mock assessment against specific written medical advice. When students are in doubt about attendance to complete a mock assessment, they should contact the school external assessment (SEA) coordinator – Mrs James.

Illness during Mock Assessment
A student who is ill but able to attend the mock assessment should inform the external assessment supervisor of their illness as soon as practical. This may be before, during or immediately after the external assessment session.

Submitting an Application for Illness and Misadventure for Mock Assessment
Students must attend all components of the examination.

No alternative arrangements can be made if a student does not attend a scheduled written examination.

Applying for illness and misadventure
Applications can be submitted early for known approved circumstances. Applications require supporting documentation.

To make an informed decision about an illness and misadventure application, the school requires a report from an independent health professional that includes the following details:
- the illness, condition or event (including details of a diagnosis, where applicable)
- date of diagnosis, onset or occurrence
- symptoms, treatment or course of action related to the condition or event
- explanation of the probable effect of the illness, condition or event on the student's participation in the assessment
- for non-medical claims, written evidence from a relevant independent professional or other independent third party, such as a social worker, member of the clergy, policy officer, solicitor or funeral director.

In all circumstances, the person providing the supporting documentation must have specific knowledge of the illness, injury, personal trauma or serious intervening event, and must not have a close personal relationship with, or be related to, the student.

Currency of supporting documentation
Supporting documentation must cover the date of the assessment for which the application is made.

Additional Student Information
Student Directions
Equipment List

ROOM CHANGES will be published as part of the Daily Supervision Roster.