



VICTORIA POINT STATE HIGH SCHOOL
YEAR 11 BLOCK EXAMS AND YRS 7 – 10 COHORT EXAMS
Term 4 2024

SESSION	MONDAY 18 November 2024	TUESDAY 19 November 2024	WEDNESDAY 20 November 2024	THURSDAY 21 November 2024	FRIDAY 22 November 2024
Session A 8.45 -11.15am	Study Room Moongalba	Study Room Moongalba	Study Room Moongalba	Study Room Moongalba	Study Room Moongalba
	OFFICE USE ONLY: Line 1	OFFICE USE ONLY: Line 3	OFFICE USE ONLY: Line 5	OFFICE USE ONLY: Line 7	OFFICE USE ONLY: Line 9
	YEAR 09 YEAR 9 English (244) P1 SANDCI + Yr 9 Family Group Teachers P2 SANDCI + P2 Teachers Student Centre YEAR 11 YEAR 11 Building and Construction Certificate I (21) Marshall, T Moongalba YEAR 11 Certificate III Aviation (9) Hambly Oval YEAR 11 Dance (7) Kavanagh PA06	YEAR 09 YEAR 09 Mathematics (244) P1 LOCKAI - EVERST, PLUS P1 TEACHERS P2 LOCKAI - EVERST PLUS P2 TEACHERS Student Centre YEAR 10 YEAR 10 Design (14) Plauschin Moongalba YEAR 11 YEAR 11 Biology (30) Plauschin Moongalba	YEAR 10 YEAR 10 Essential English (97) P1 RODGSH + P1 YrR10 TEACHERS P2 RODGSH + YR 10 P2 TEACHERS Student Centre YEAR 10 Math Methods Foundation (22) P1 RODGSH + P1 YrR10 TEACHERS P2 RODGSH + YR 10 P2 TEACHERS Student Centre YEAR 11 YEAR 11 Health (13) Wright, A HE13 YEAR 11 Music (8) Van Der Bruggen, S MU08 YEAR 11 Legal Studies (10) Plauschin Moongalba	YEAR 10 YEAR 10 General Maths Foundation (49) KASPCH Moongalba YEAR 11 YEAR 11 Physics (11) Plauschin Moongalba YEAR 11 Food & Nutrition (19) Plauschin Moongalba YEAR 11 Ancient History (18) Plauschin Moongalba	YEAR 10 YEAR 10 Diploma of Business (9) Christodolou, M TE2.02 YEAR 10 Digital Solutions (4) Galpin, M TE 2.06 YEAR 11 YEAR 10 Literature (20) Plauschin Moongalba YEAR 11 Literature (17) Plauschin Moongalba YEAR 11 Catch-Up Exams Plauschin Moongalba
Session B 11.45 - 2.45pm	Study Room Moongalba	Study Room Moongalba	Study Room Moongalba	Study Room Moongalba	Study Room Moongalba
	OFFICE USE ONLY: Line 2	OFFICE USE ONLY: Line 4	OFFICE USE ONLY: Line 6	OFFICE USE ONLY: Line 8	OFFICE USE ONLY: Line 10
	YEAR 8 YEAR 8 Mathematics (211) PARSCR, RODGAN + P3 YR 8 TEACHERS Student Centre YEAR 11 YEAR 11 Building and Construction Certificate I (21) Marshall, T Moongalba YEAR 11 Certificate III Aviation (9) Hambly Oval	YEAR 7 YEAR 7 Mathematics (217) JAMELE - FULLRU – P3 YR 7 TEACHERS Student Centre YEAR 10 YEAR 10 Ancient History (15) Plauschin Moongalba YEAR 11 YEAR 11 Chemistry (14) Plauschin Moongalba YEAR 11 Japanese (2) Plauschin Moongalba <i>Tech Service - Laptops and Headphones Required</i> YEAR 11 Geography (3) Plauschin Moongalba	YEAR 10 YEAR 10 Philosophy & Reason (18) Plauschin Moongalba YEAR 11 YEAR 11 Psychology (30) Plauschin Moongalba	YEAR 11 YEAR 11 Design (6) Plauschin Moongalba	YEAR 10 YEAR 10 Business (9) Plauschin Moongalba YEAR 10 Japanese Interviews (7) Paterson, M + 1 supervising teacher CO07 YEAR 11 Diploma of Business (19) Christodolou, M TE2.02 YEAR 11 Catch-Up Exams Plauschin Moongalba

VICTORIA POINT STATE HIGH SCHOOL POLICY

The Assessment Policy addresses expectations, conditions and consequences for the completion and collection of assignments and exams. Students receive an Assessment Calendar and Overview of the periods work at the beginning of each semester to assist them with planning. These documents will outline the type of assessment, the due date and the required length, together with a semester outline of work to be taught. It may include weighting if this is appropriate.

BLOCK EXAM – Year 11 and 12 only

Students must wear full formal school uniform when attending examinations and travelling to and from school.

Students are only required at school when examinations occur.

Students are to be present at the room of the examination 15 mins prior to the starting time. Students will enter rooms with only the nominated materials outlined by the teacher/s in charge of the examination.

Students must follow all examination procedures.

Students will only be dismissed from the examination at the discretion of the teacher/s in charge to ensure there is minimal to no disruption for all students. Students will not be permitted to leave in the first 30 minutes of the examination or the last 10 minutes of the examination.

COHORT EXAM – Years 7 -10 only

Students are expected to attend all timetabled classes unless they are scheduled for a cohort examination.

Students are not permitted to leave the school grounds during cohort examinations.

Students will enter rooms with only the nominated materials outlined by the teacher/s in charge of the examination.

Students must follow all examination procedures.

Students will not be dismissed from the examination until the end of the scheduled session.

Students will not be permitted to go to leave their allocated seat in the first 30 minutes of the examination or the last 10 minutes of the examination.

STUDENT ABSENCE ON ASSESSMENT DUE DATE

If a student is absent from school on the day that assessment is due, the responsibility lies with the student.

Assignments: (i) Have the assignment delivered to the school on the due date; **OR** (ii) Attach a Medical Certificate to the assignment when submitting it on return to school. The Medical Certificate must cover all dates missed since the due date and the assignment must be submitted immediately upon return to school.

Exams/Practical Tasks/Oral Presentations etc:

(i) For known absences, requests to complete the assessment on an alternative date, must be made in writing by the parent and approved by the Year Level Deputy Principal;

(ii) For unexpected absences, contact must be made with the school to advise of the absence; **AND**

(iii) A Medical Certificate must be provided; **AND**

(iv) The assessment will be completed immediately upon return to school.

EXTENSIONS

Students must submit an official **AARA** prior to the due date if they have legitimate reasons. Applications must be supported by parental and/or other documentation. Extensions may be approved at the discretion of the Head of Department in consultation with the class teacher.

A copy of the approved AARA must be attached to the assignment on submission.

AARA applications must be received prior to the due date.

Applications should be supported by parental and or other documentation.

The form should only be approved in accordance with syllabus guidelines and where extenuating circumstances exist.

LATE SUBMISSION / NON SUBMISSION

If an assessment is not completed or submitted on the due date, teachers will use any available evidence completed by the student on or before the due date, in accordance with the Queensland Curriculum Assessment Authority (QCAA) Policy. This evidence may include:

- Photocopying student drafts, preliminary work, rehearsal notes;
- Observations of demonstrated practical applications in previous lessons, OR teacher notes in mark book or diary about student progress.

A **Teacher Observation Proforma** should be completed to serve as documentation;

- Photographs of student work e.g. practical work in progress; and
- Photocopying sample work from their class books, e.g. questions answered, notes copied down.

PLAGIARISM / CHEATING

All work must be the student's own work. In the event that the work is identified as not being the student's work, then the student will not receive credit for the assignment submitted and will be marked as "Non Submission" (the above policy applies). Decisions will be made by the Head of Department, who will also inform parents of students involved. Appeals to such decisions should be made through the Principal.