

VICTORIA POINT STATE HIGH SCHOOL YEAR 11 and YEAR 12 BLOCK EXAMS Unit 2 and Unit 4 - Term 3 2020

SESSION	MONDAY 17 August 2020 Study Room Moongalba	TUESDAY 18 August 2020 Study Room Moongalba	WEDNESDAY 19 August 2020 Study Room Moongalba	THURSDAY 20 August 2020 Study Room Moongalba	FRIDAY 21 August 2020 Study Room Moongalba
	OFFICE USE ONLY: Line 1	OFFICE USE ONLY: Line 3	OFFICE USE ONLY: Line 5	OFFICE USE ONLY: Line 7	OFFICE USE ONLY: Line 9
Session A	YEAR 11 – Mathematical Methods Workshop (16) G114 Evans	YEAR 11 – Building & Construction: Cert. I (38) MA05 Bierton, A	First Aid Course Moongalba James/Trow/External Provider	YEAR 11 – Mathematical Methods (16) G401 Brunning	YEAR 12 - Certificate III – Screen and Media (15) AR04 Bierton, J
8.45 -11.15am	YEAR 11 – Visual Arts in Practice (24) AR10 Connolly YEAR 12 – Specialist Mathematics (7) Moongalba James YEAR 12 – Cert. II Skills for Work G402 Carmichael Identified Students Only	YEAR 11 – Japanese (10) CO07 Sturgess YEAR 12 Dance (9) PA06 Kavanagh YEAR 12 Digital Solutions (5) CO06 Galpin		YEAR 11 – General Mathematics (42) G412 & G413 James YEAR 12 – Mathematical Methods (10) G401 Brunning YEAR 12 – General Mathematics (34) G402 & G403 Mason	YEAR 12 - Certificate II – Creative Industries (3) AR04 Bierton, J YEAR 11 EXAM CATCH-UP YEAR 12 EXAM CATCH-UP G402 Carmichael/Mason
	Study Room Moongalba	Study Room Moongalba	Study Room Moongalba	Study Room Moongalba	
	OFFICE USE ONLY: Line 2	OFFICE USE ONLY: Line 4	OFFICE USE ONLY: Line 6	OFFICE USE ONLY: Line 8	
Session B 11.45 - 2.45pm	YEAR 11 – Essential English Workshop (102) ENE112A Taleshi G214 ENE112B Oztan G412 ENE112C Heynes G413 ENE112E Shepherdson G206 ENE112E Anstey G210 YEAR 11 – General English Workshop (61) ENG112A Mason G417 ENG112B Mulcahy G207 ENG112C Gschiel G201 YEAR 12 Mathematical Methods Workshop (10) MAM112A Zhou G101 YEAR 12 General Mathematics Workshop (34) MAG112A Sanderson G106 MAG112B Catoire G107	YEAR 11 Philosophy & Reason (16) Moongalba James YEAR 11 – Building & Construction: Cert. I (38) MA05 Bierton, A Rhoades, N; Nicholls, J; Murray, B; Martin-Evans, K; Kirly, A; Kelson, L; Hibbard, H; Gordon, I; Gardiner, A; Ellem, L; Brown, R; Bourke, M. YEAR 11 – General Music (8) MU08 Van der Bruggen Nicholls, J; Kracke, N; Gordon, I; Ellem, L. YEAR 11 – Info. Comm. Tech. Studies (46) ICJ112A Banjer CO05 ICJ112B Hambly AR06 Rhoades, N; Murray, B; Martin-Evans, K; Kracke, N; Kirly, A; Kelson, L; Hibbard, H; Gardiner, A; Brown, R; Bourke, M. YEAR 12 Chemistry/Physics/Biology SC09 Rodgers	First Aid Course Moongalba James/Trow/External Provider	YEAR 11 General English (61) G402 & G403 James/Brunning YEAR 11 – ASDAN (12) G418 Keanelly YEAR 12 Japanese (9) CO07 Sturgess	YEAR 11 EXAM CATCH-UP YEAR 12 EXAM CATCH-UP G402 Carmichael/Mason

VICTORIA POINT STATE HIGH SCHOOL POLICY

The Assessment Policy addresses expectations, conditions and consequences for the completion and collection of assignments and exams. Students receive an Assessment Calendar and Overview of the periods work at the beginning of each semester to assist them with planning. These documents will outline the type of assessment, the due date and the required length, together with a semester outline of work to be taught. It may include weighting if this is appropriate.

BLOCK EXAM - Year 11 and 12 only

Students must wear full formal school uniform when attending examinations and travelling to and from school.

Students are only required at school when examinations occur.

Students are to be present at the room of the examination 15 mins prior to the starting time. Students will enter rooms with only the nominated materials outlined by the teacher/s in charge of the examination.

Students must follow all examination procedures.

Students will only be dismissed from the examination at the discretion of the teacher/s in charge to ensure there is minimal to no disruption for all students. Students will not be permitted to leave in the first 30 minutes of the examination or the last 10 minutes of the examination.

COHORT EXAM – Years 7 -10 only

Students are expected to attend all timetabled classes unless they are scheduled for a cohort examination.

Students are not permitted to leave the school grounds during cohort examinations.

Students will enter rooms with only the nominated materials outlined by the teacher/s in charge of the examination.

Students must follow all examination procedures.

Students will not be dismissed from the examination until the end of the scheduled session. Students will not be permitted to go to leave their allocated seat in the first 30 minutes of the examination or the last 10 minutes of the examination.

STUDENT ABSENCE ON ASSESSMENT DUE DATE

If a student is absent from school on the day that assessment is due, the responsibility lies with the student.

Assignments: (i) Have the assignment delivered to the school on the due date; **OR** (ii) Attach a Medical Certificate to the assignment when submitting it on return to school. The Medical Certificate must cover all dates missed since the due date and the assignment must be submitted immediately upon return to school.

Exams/Practical Tasks/Oral Presentations etc:

(i) For known absences, requests to complete the assessment on an alternative date, must be made in writing by the parent and approved by the Year Level Deputy Principal;(ii) For unexpected absences, contact must be made with the school to advise of the

(iii) A Medical Certificate must be provided; AND

(iv) The assessment will be completed immediately upon return to school.

EXTENSIONS

absence: AND

Students must submit an official **Extension Request Form** prior to the due date if they have legitimate reasons. Applications must be supported by parental and/or other documentation. Extensions may be approved at the discretion of the Head of Department in consultation with the class teacher.

A copy of the approved Extension Request Form must be attached to the assignment on submission.

Extension applications must be received prior to the due date.

Applications should be supported by parental and or other documentation.

The form should only be approved in accordance with syllabus guidelines and where extenuating circumstances exist.

LATE SUBMISSION / NON SUBMISSION

If an assessment is not completed or submitted on the due date, teachers will use any available evidence completed by the student on or before the due date, in accordance with the Queensland Studies Authority (QSA) Policy. This evidence may include:

- Photocopying student drafts, preliminary work, rehearsal notes;
- Observations of demonstrated practical applications in previous lessons, OR teacher notes in mark book or diary about student progress.

A **Teacher Observation Proforma** should be completed to serve as documentation;

- Photographs of student work e.g. practical work in progress; and
- Photocopying sample work from their class books, e.g. questions answered, notes copied down.

PLAGIARISM / CHEATING

All work must be the student's own work. In the event that the work is identified as not being the student's work, then the student will not receive credit for the assignment submitted and will be marked as "Non Submission" (the above policy applies). Decisions will be made by the Head of Department, who will also inform parents of students involved. Appeals to such decisions should be made through the Principal.

ROOM CHANGES Please ensure rooms are Signed Appropriately

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
RCL	G114 to G111			G401 to G105	G402 to G418
	G402 to G418			G402 to CO04	
				G403 to CO05	
				G412 to AR01	
				G413 to CO06	
PERIOD 1	G114 to G111	CO07 to CO05		G401 to CO04	G402 to G416
	G402 to G418			G403 to G306	
				G412 to CO01	
				G413 to CO06	
PERIOD 2	G114 to G306	CO07 to CO09		G401 to SC01	
				G402 to G206	
				G403 to SC03	
				G412 to G311	
				G413 to G306	
PERIOD 3		SC09 to SC03		G402 to CO05	G402 to G419
				G403 to SC02	
				G418 to G306	
				CO07 to CO09	
PERIOD 4	G214 to G306	MU08 to G421		G402 to SC09	G402 to G407
	G412 to G401	CO05 to G206		G403 to G306	
	G413 to CO05	AR06 to G106		G418 to G301	
	G210 to G106	SC09 to SC02		CO07 to SC05	
	G417 to CO09				
	G207 to SC02				
	G201 to CO01				
	G101 to AR01				
	G106 to AR04				