



30 October 2017

Dear Parents/Caregivers

As the end of the school year is fast approaching, it is important to ensure you are aware of information that you need to know for our final term. Please find attached information regarding:

- 2017 Senior Formal
- 2017 Graduation
- Other information regarding end of year arrangements and QCE eligibility.
- Timetable for the last week of school
- Important dates

It is important that you take the time to read each piece of information so you and your child know exactly what is happening. Please contact Ms Casey Bugden (3820 5843) for queries regarding graduation and the formal or Ms Melissa Mason (3820 5825) if you have any other queries regarding assessment.

Yours sincerely

Mr Scot Steinhardt
Principal

YEAR 12 FORMAL

Please find below information regarding important final details relating to the year 12 Formal evening on Wednesday 15 November.

Payment – \$135 is due at the finance office by Friday the 3rd of November 2017. This is a strict deadline and no late payments will be received as the venue requires confirmation of numbers 2 weeks prior to the event.

School Attendance on the 15th November – it is mandatory that students attend school on the day of the formal. Accurate rolls will be taken and students who fail to attend may be refused entry to the formal. Students will be dismissed at 11.15am.

Student Arrival at Formal Venue – Students are invited to arrive at Sirromet Winery between 5:00pm and 6:00pm. The driver of the vehicle students arrive in will be directed by year 11 students around the main building to the entrance of the 'Cellar Door' where students will exit the vehicle. It is a request of Sirromet that students remind their drivers of the wildlife in the area and ask them to drive appropriately. Once students have exited their vehicle, they will be required to move along a red carpet and into the Cellar Door in a timely manner to allow their driver to move on and for the next group of students to be able to 'make an entrance'. There will be a live video stream of all arrivals projected onto screens inside the Cellar Door, so students and parents can continue to view arrivals. Arrivals will also be live streamed on the school's Facebook page.

Parent/Friend Arrival at Formal Venue – As parents and friends arrive at the venue to view the student's entrances, they will be directed to appropriate parking areas by year 11 students. Once parked, parents are welcome to make their way to the Cellar Door, but will be requested to stay in a designated viewing area to allow the safe arrival of students. Pre-formal drinks and canapés will be served to students attending the formal at this time.

Entrance to Formal Function Room – At approximately 6:15pm, students will be ushered into the foyer of Restaurant Lurleens for a group photograph and the commencement of the evening's events. At this time parents will be asked to disperse from the venue. Students will need to stick to this timeline as dinner service will start promptly at 7:00pm.

Exiting Formal Venue – Once inside the main venue, students will NOT be allowed to leave until the conclusion of the evening at 10:30pm. At this time students may be picked up by their parent/guardian.

Access to Photographs – The students will be provided with the website, username and password which will allow students full access to all photographs taken. Students will be able to download all photographs for free, however printing of photographs is at their own cost (this can be done at home or at any photo developing lab).

GRADUATION

An invitation will be sent to all parents. Details are as follows:

Date: Friday 17 November, 2017
Time: 9.00 am (Students must be at school by 8:20am)
Venue: Student Centre, Victoria Point State High School

Please note: Students must be dressed in perfect full formal school uniform. Students must be at school by 8.20am for a briefing prior to the ceremony.

NB: Students are presented with school based certificates and gifts at this time. Final results, OPs and QCEs are mailed by QCAA in December. VET certificates will be mailed to students in early 2018.

All families are asked to provide a plate of food to share for morning tea. Please attempt to bring the following if possible: **Please drop food donations into the Student Centre Kitchen.**

12A	Hot Food – will be heated at school: Suggestions: Sausage Rolls, Party Pies, Spring Rolls, Samosas, Mini Quiches, Meatballs, Cheese & Spinach Triangles
12B	Sushi - Either homemade or can be small platters can purchased from Sushi Point or Sushi Train Vic Pt Stuffed Eggs, Zucchini Slice (cut into bite size). Suggestion only: Students may like to donate as a home group and order platters of Sushi. (Pre order for collection Thursday pm)
12C	Hot Food – will be heated at school: Suggestions: Sausage Rolls, Party Pies, Spring Rolls, Samosas, Mini Quiches, Meatballs, Cheese & Spinach Triangles
12D	Antipasto Dips, Camembert Cheese, Brie, Apricot & Almond Cheese, Sliced Salami, Stuffed Olives, Sundried Tomatoes
12E	Fruit sliced ready to be eaten. Watermelon, rockmelon, honeydew melon, strawberries, orange quarters, pineapple, grapes
12F	Sandwiches cut into quarters & triangles Suggestions: Curried Egg, Egg & Lettuce, Roast Beef, Turkey & Cranberry, Chicken & Mayo, Ham & Mustard, Ham & Cheese, Salmon
12G	Sweet Food: Cut into portions ready to serve: Cakes, Buns, Lamingtons, Slices, Biscuits, Tartlets, Cheesecakes, Bee Stings, Patty Cakes, Fruit Cake
12I	Savoury Biscuits Water crackers, Ritz or Jatz crackers, Corn chips (2 pkts per person if possible), Box of Chocolates, Cheezels, Pretzels (Home Group is a small group and this will help to even out expense)
12L	Antipasto Cheese Cubes, Sliced Kabana, Sliced Ham, Cherry Tomatoes, Jars Stuffed Bell Peppers, and Salami Sticks (cut into bite size), eg French stick sliced, buttered with sliced ham tooth picked (Home Group is a small group and this will help to even out expense)

OTHER INFORMATION

- 1. End of Semester 4 – Year 12 Exams** -Timetabled exams commence on **Monday 6th November and end on Friday 10th November**. Students will receive a specific exam timetable. This will also be emailed to parents and available on the school website. It is the student's responsibility to attend the exam at the scheduled time. Should any student be unable to attend a scheduled exam, please contact Ms Leisa James, Senior Secondary Deputy Principal (3820 5888), on the day of the absence. VPSHS Assessment Policy applies.
- 2. Removal of semester credit(s)** – A student's eligibility to receive a Queensland Certificate of Education (QCE) and/or OP may depend on the completion of sufficient assessment. Failure to submit all assessment tasks may result in one or more semester credits being removed from your son/daughter. Students will be notified in writing where this is the case. This can result in being ineligible for a QCE and/or OP.
- 3. Queensland Curriculum Assessment Authority (QCAA)** – Final QCE and OP results will be made available in learning accounts from December 16. Throughout the year students have been reminded to check their Learning Accounts to ensure their personal and enrolment details are accurate. Students should check carefully for errors or discrepancies. If you believe there are any other problems please contact Ms Melissa Mason – Senior Secondary HOD (3820 5825 or mmaso82@eq.edu.au) immediately. Please see the next paragraph for information on how to access Learning Accounts.

QCS Results for eligible students will be made available in learning accounts on Wednesday November 15.

- 4. Student Learning Accounts** – Parents and students can check a student's *Learning Account* via the STUDENT CONNECT website www.studentconnect.qcaa.qld.edu.au They will need their Learning Unique Identifier (LUI) and password. All LUI numbers are on students ID cards. Student passwords are their day and month (not year) of their birthday. Eg. Your birthday is 12th August 1997 – the password is 1208.

Where any discrepancy with a Learning Provider other than the school is discovered, it is strongly recommended that the parent or student make direct and immediate contact with the Learning Provider (for example, School based Apprenticeship or Traineeship, TAFE etc) to correct any error or omission.

- 5. Student Achievement Indicators (SAIs)** – Final results and SAIs for Year 12 students will be available for checking at the School's main office for individual perusal by Year 12 parents and students only. They are available from **9:00am on Wednesday 22 November until 3.00pm Friday 24 November 2017**.
- 6. 13-17 November 2017 Year 12 Program** – Please note that students must be in full attendance during this week. Students must strictly conform with *Departmental Requirements*, up to and until the last day of school, Friday 17 November. An outline of the requirements for the final week is attached.

TIMETABLE FOR LAST WEEK OF SCHOOL

MONDAY 13 NOVEMBER – FRIDAY 17 NOVEMBER 2017

MONDAY 13 NOVEMBER	TUESDAY 14 NOVEMBER	WEDNESDAY 15 NOVEMBER	THURSDAY 16 NOVEMBER	FRIDAY 17 NOVEMBER
<p>8.45am - 2.45pm 7–9am SPORTS BREAKFAST</p> <p>FMG – with FMG teacher to mark roll</p> <p>8:55 – 9:40am Last Whole School Assembly</p> <p>9:45 – 11:15am RAAP (Road Attitude Awareness Program) Presentation – Queensland Fire Brigade</p> <p>MORNING TEA</p> <p>11:45 – 12:30– You're Not Bullet Proof – Seat Spinal Awareness</p> <p>12:30 – 12:55 Year Level Assembly Expectations for the week</p> <p>LUNCH</p> <p>P4 Life Education Presentation <i>(Full School Uniform)</i></p>	<p>8.45am - 2.45pm</p> <p>FMG – with FMG teacher to mark roll</p> <p>P 1 & 2 Presentation & Panel Discussion School Based Police Officer, School Based Youth Health Nurse & Queensland Ambulance Service</p> <p>MORNING TEA</p> <p>P3 – Looking out for your mates session – Youth Support Coordinator – AJ</p> <p>LUNCH</p> <p>P4 Schoolies Safety Session by Red Frogs <i>(Full School Uniform)</i></p> <p>5pm – 9:30pm AWARDS NIGHT - RPAC</p>	<p>8.45am to 11.15am</p> <p>FMG – with FMG teacher to mark roll</p> <p>P1 and P2 Senior Graduation Practice <i>(Full School Uniform)</i></p> <p>Students finish and leave school at 11:15am</p> <p>5.00pm – 10:30 pm SENIOR FORMAL Sirromet Winery</p>	<p>9.00am - 10.00am Sausage Sizzle - BBQ Sel Outridge Park, Redland Bay</p> <p><i>Bring a hat and water (Free Dress)</i></p>	<p>8.20am Arrive at new Hut for briefing and uniform check – Ms Bugden and Ms Mason <i>(Full Formal School Uniform)</i></p> <p>9.00am – 11.00am <u>Graduation Ceremony</u></p> <p>Be in PERFECT school uniform</p> <p>Bring a plate of food for morning tea</p>

All families are asked to provide a plate of food to share for morning tea. Please see the following page and attempt to bring the following:

Graduation Ceremony 2017 – Catering Suggestions

12A	<p>Hot Food – will be heated at school: Suggestions: Sausage Rolls, Party Pies, Spring Rolls, Samosas, Mini Quiches, Meatballs, Cheese & Spinach Triangles</p>
12B	<p>Sushi - Either homemade or can be small platters can purchased from Sushi Point or Sushi Train Vic Pt Stuffed Eggs, Zucchini Slice (cut into bite size). Suggestion only: Students may like to donate as a home group and order platters of Sushi. (Pre order for collection Thursday pm)</p>
12C	<p>Hot Food – will be heated at school: Suggestions: Sausage Rolls, Party Pies, Spring Rolls, Samosas, Mini Quiches, Meatballs, Cheese & Spinach Triangles</p>
12D	<p>Antipasto Dips, Camembert Cheese, Brie, Apricot & Almond Cheese, Sliced Salami, Stuffed Olives, Sundried Tomatoes</p>
12E	<p>Fruit sliced ready to be eaten. Watermelon, rockmelon, honeydew melon, strawberries, orange quarters, pineapple, grapes</p>
12F	<p>Sandwiches cut into quarters & triangles Suggestions: Curried Egg, Egg & Lettuce, Roast Beef, Turkey & Cranberry, Chicken & Mayo, Ham & Mustard, Ham & Cheese, Salmon</p>
12G	<p>Sweet Food: Cut into portions ready to serve: Cakes, Buns, Lamingtons, Slices, Biscuits, Tartlets, Cheesecakes, Bee Stings, Patty Cakes, Fruit Cake</p>
12I	<p>Savoury Biscuits Water crackers, Ritz or Jatz crackers, Corn chips (2 pkts per person if possible), Box of Chocolates, Cheezels, Pretzels (Home Group is a small group and this will help to even out expense)</p>
12L	<p>Antipasto Cheese Cubes, Sliced Kabana, Sliced Ham, Cherry Tomatoes, Jars Stuffed Bell Peppers, and Salami Sticks (cut into bite size), eg French stick sliced, buttered with sliced ham tooth picked (Home Group is a small group and this will help to even out expense)</p>

Parents:

Please be sure to write your name on your platters/containers, so that your dish can be easily returned to you after the morning tea. Thank you.

IMPORTANT DATES

DATE	ACTIVITY
Friday 3 November	<i>Last date for formal ticket payment</i>
Monday 6 to Friday 10 November	<i>Block Exams</i>
Monday 13 November	<i>Last full school assembly</i>
Wednesday 15 November	<i>5.00pm – 10.30pm Senior Formal. Information as per handout.</i>
Thursday 16 November	<i>Students in attendance from 9.00am – 10.00am at Sel Outridge Park, Redland Bay. (Comfortable clothes to be worn.)</i>
Friday 17 November	<i>9.00am – Graduation Ceremony. Students arrive at 8:20am. Students must be in full PERFECT formal school uniform and be at school by 8.20am for a briefing. (This includes socks, shoes, hair, belts and so on.) Morning Tea to follow the Graduation Ceremony at the Student Centre. Please help celebrate by bringing along a plate of finger food.</i>
Wednesday 22 November	<i>Year 12 Student Final Results (LoAs) and Subject Achievement Indicators (SAI's) available to view by students.</i>
Saturday 16 December	<i>OP & QCE information available to view in students Learning Accounts online. QCE Certificates, Statement of Results, Senior Statements will be posted by QCAA to students and should be received the following week.</i>