



VICTORIA POINT STATE HIGH SCHOOL
YEAR 7, 8, 9, 10 COHORT & YEAR 12 BLOCK EXAMS
Semester 1 2019

SESSION	FRIDAY 14 June 2019	MONDAY 17 June 2019	TUESDAY 18 June 2019	WEDNESDAY 19 June 2019	THURSDAY 20 June 2019	FRIDAY 21 June 2019
Session A 8.45 - 11.15am	NORMAL CLASSES FOR YEAR 12	Study Room Resource Centre	Study Room Resource Centre	Study Room Resource Centre	Study Room Resource Centre	STUDENT MATTERS DAY (7-10) Year 11 students will not be in attendance due to Internal Moderation Teaching and Learning HOD CO09 Mason YEAR 12 EXAM CATCH-UP
	OFFICE USE ONLY: Line 1	OFFICE USE ONLY: Line 3	OFFICE USE ONLY: Line 5	OFFICE USE ONLY: Line 7	OFFICE USE ONLY: Line 9	
	YEAR 12 BSK – Cert. I Construction (23) Bierton, A MA05 YEAR 12 INFO. COMM. & TECH. (10) Grayson CO05 YEAR 12 JAPANESE - Writing (6) Sturgess CO07 YEAR 12 DANCE (15) Costa PA06 This Session will begin after Roll Call YEAR 8 MATHEMATICS (243) James, Carmichael, Brunning, Mason SC G407	YEAR 12 INFO. PROCESS. TECH. (9) Galpin CO06 YEAR 12 AQUATIC PRACTICES (28) James, SC	YEAR 12 MATHEMATICS C (6) Bunin RC07 Shorten, D YEAR 12 PHILOSOPHY & REASONING (17) Bunin RC07 Shorten, D This Session will begin after Roll Call YEAR 7 ENGLISH (274) James, Carmichael, Brunning, Mason SC Students will return to Period 2	YEAR 12 PRE VOCATIONAL MATH (62) James, Carmichael, Brunning, Mason SC YEAR 12 MATHEMATICS A (38) James, Carmichael, Brunning, Mason SC YEAR 12 MATHEMATICS B (8) James, Carmichael, Brunning, Mason SC		
Session B 11.45 - 2.45pm	NORMAL CLASSES FOR YEAR 12	Study Room Resource Centre	Study Room Resource Centre	Study Room Resource Centre	Study Room Resource Centre	STUDENT MATTERS DAY (7-10) Year 11 students will not be in attendance due to Internal Moderation Teaching and Learning HOD CO09 Carmichael YEAR 12 EXAM CATCH-UP
	OFFICE USE ONLY: Line 2	OFFICE USE ONLY: Line 4	OFFICE USE ONLY: Line 6	OFFICE USE ONLY: Line 8	OFFICE USE ONLY: Line 10	
	YEAR 12 Certificate II – Creative Industries (1) Certificate III – Screen and Media (2) Bierton, J AR04 YEAR 10 Certificate II – Creative Industries (11) Bierton, J AR04	YEAR 12 BSK – Cert. I Construction (23) Bierton, A MA05 YEAR 12 PHYSICS (7) James SC	YEAR 12 BIOLOGY (17) James SC YEAR 12 MUSIC (8) Van der Bruggen MU08 YEAR 10 SCIENCE (206) James, Carmichael, Brunning, Mason SC	YEAR 12 ENGLISH (46) James, Carmichael, Brunning, Mason SC YEAR 12 ENGLISH COMMUNICATION (62) James, Carmichael, Brunning, Mason SC	YEAR 12 JAPANESE - Reading (6) Sturgess CO07 YEAR 12 SOCIAL & COMM. STUDIES (13) Childs G305 YEAR 10 GEOGRAPHY (206) James, Carmichael, Brunning, Mason SC	
Students who have outstanding assessment or competencies are expected to complete and submit all tasks before the end of the block exam period. Students with TAFE or Traineeship/Apprenticeship commitments are expected to attend their exam – let your employer or trainer know ASAP. See Ms Trow, Miss Mason or Mr Carmichael for assistance if required – School comes first!!						

<p>VICTORIA POINT STATE HIGH SCHOOL POLICY The Assessment Policy addresses expectations, conditions and consequences for the completion and collection of assignments and exams. Students receive an Assessment Calendar and Overview of the periods work at the beginning of each semester to assist them with planning. These documents will outline the type of assessment, the due date and the required length, together with a semester outline of work to be taught. It may include weighting if this is appropriate.</p> <p>BLOCK EXAM – Year 11 and 12 only Students must wear full formal school uniform when attending examinations and travelling to and from school. Students are only required at school when examinations occur. Students are to be present at the room of the examination 15 mins prior to the starting time. Students will enter rooms with only the nominated materials outlined by the teacher/s in charge of the examination. Students must follow all examination procedures. Students will only be dismissed from the examination at the discretion of the teacher/s in charge to ensure there is minimal to no disruption for all students. Students will not be permitted to leave in the first 30 minutes of the examination or the last 10 minutes of the examination.</p> <p>COHORT EXAM – Years 7 -10 only Students are expected to attend all timetabled classes unless they are scheduled for a cohort examination. Students are not permitted to leave the school grounds during cohort examinations. Students will enter rooms with only the nominated materials outlined by the teacher/s in charge of the examination. Students must follow all examination procedures. Students will not be dismissed from the examination until the end of the scheduled session. Students will not be permitted to go to leave their allocated seat in the first 30 minutes of the examination or the last 10 minutes of the examination.</p>	<p>STUDENT ABSENCE ON ASSESSMENT DUE DATE If a student is absent from school on the day that assessment is due, the responsibility lies with the student.</p> <p>Assignments: (i) Have the assignment delivered to the school on the due date; OR (ii) Attach a Medical Certificate to the assignment when submitting it on return to school. The Medical Certificate must cover all dates missed since the due date and the assignment must be submitted immediately upon return to school.</p> <p>Exams/Practical Tasks/Oral Presentations etc: (i) For known absences, requests to complete the assessment on an alternative date, must be made in writing by the parent and approved by the Year Level Deputy Principal; (ii) For unexpected absences, contact must be made with the school to advise of the absence; AND (iii) A Medical Certificate must be provided; AND (iv) The assessment will be completed immediately upon return to school.</p> <p>EXTENSIONS Students must submit an official Extension Request Form prior to the due date if they have legitimate reasons. Applications must be supported by parental and/or other documentation. Extensions may be approved at the discretion of the Head of Department in consultation with the class teacher. A copy of the approved Extension Request Form must be attached to the assignment on submission. Extension applications must be received prior to the due date. Applications should be supported by parental and or other documentation. The form should only be approved in accordance with syllabus guidelines and where extenuating circumstances exist.</p>	<p>LATE SUBMISSION / NON SUBMISSION If an assessment is not completed or submitted on the due date, teachers will use any available evidence completed by the student on or before the due date, in accordance with the Queensland Studies Authority (QSA) Policy. This evidence may include:</p> <ul style="list-style-type: none"> • Photocopying student drafts, preliminary work, rehearsal notes; • Observations of demonstrated practical applications in previous lessons, OR teacher notes in mark book or diary about student progress. <p>A Teacher Observation Proforma should be completed to serve as documentation;</p> <ul style="list-style-type: none"> • Photographs of student work e.g. practical work in progress; and • Photocopying sample work from their class books, e.g. questions answered, notes copied down. <p>PLAGIARISM / CHEATING All work must be the student's own work. In the event that the work is identified as not being the student's work, then the student will not receive credit for the assignment submitted and will be marked as "Non Submission" (the above policy applies). Decisions will be made by the Head of Department, who will also inform parents of students involved. Appeals to such decisions should be made through the Principal.</p>
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ROOM CHANGES

FRIDAY 14 June 2019			MONDAY 17 June 2019			TUESDAY 18 June 2019			WEDNESDAY 19 June 2019			THURSDAY 20 June 2019			FRIDAY 21 June 2019		
TIME	SUBJECT	ROOM CHANGE	TIME	SUBJECT	ROOM CHANGE	TIME	SUBJECT	ROOM CHANGE	TIME	SUBJECT	ROOM CHANGE	TIME	SUBJECT	ROOM CHANGE	TIME	SUBJECT	ROOM CHANGE
RCL			RCL	FGP101D	CO06	RCL			RCL			RCL			RCL	9H	
P1			P1	FGP101D	CO06	P1			P1			P1			P1		
P2			P2	DAN111A	MU06/PA04A	P2			P2			P2			P2	JAP081C	CO07
P3			P3			P3	MUP111A	AR06	P3			P3	ENE111A JAP101A	G306 CO05	P3	JAP081E	CO05
P4			P4			P4			P4			P4			P4	HAP091B	CO08