



VICTORIA POINT STATE HIGH SCHOOL
YEAR 11 BLOCK EXAMS
Unit 2 - Term 4 2019

SESSION	FRIDAY 18 October 2019	TUESDAY 22 October 2019	WEDNESDAY 23 October 2019	THURSDAY 24 October 2019	FRIDAY 25 October 2019	MONDAY 28 October 2019
Session A 8.45 - 11.15am	NORMAL CLASSES FOR YEAR 11	Study Room Moongalba	Study Room Moongalba	Study Room Moongalba	Study Room Moongalba	NORMAL CLASSES FOR YEAR 11
	OFFICE USE ONLY: Line 1	OFFICE USE ONLY: Line 3	OFFICE USE ONLY: Line 5	OFFICE USE ONLY: Line 7	OFFICE USE ONLY: Line 9	OFFICE USE ONLY: Line 11
	Physics (7) Admin James	Building & Construction: Cert. I (44) MA05 Marshall Drama in Practice (14) PA06 Anstey Pressick, K Biology (25) Student Centre James Pressick, K	Essential English (87) Student Centre James, Brunning, ESO Rhoades, T & Heaton, A Visual Art (16) Task Submission AR08 Caruana Rhoades, T & Heaton, A Physical Education (12) Student Centre James, Brunning, ESO	Business (20) CO01 Millqvist Holdsworth, M Information Comm. & Tech. (18) CO05 Grayson Holdsworth, M	YEAR 11 EXAM CATCH-UP CO09 Teaching and Learning HOD Carmichael / Mason Geography (12) Student Centre James, Brunning Campbell, L Chemistry (9) Student Centre James, Brunning Woodall, B Digital Solutions (8) CO06 Galpin Woodall, B Health (10) Student Centre James, Brunning Campbell, L	Cert. II Creative Industries (3) AR04 Cert. III Screen & Media (19) Bierton, J
Session B 11.45 - 2.45pm	NORMAL CLASSES FOR YEAR 11	Study Room Moongalba	Study Room Moongalba	Study Room Moongalba	Study Room Moongalba	NORMAL CLASSES FOR YEAR 11
	OFFICE USE ONLY: Line 2	OFFICE USE ONLY: Line 4	OFFICE USE ONLY: Line 6	OFFICE USE ONLY: Line 8	OFFICE USE ONLY: Line 10	OFFICE USE ONLY: Line 12
	Physics (7) Admin James	Building & Construction: Cert. I (44) MA05 Marshall Biology (25) Student Centre James	Visual Art Practices (9) AR06 Burgess Mathematical Methods (21) Student Centre James, Brunning General Mathematics (40) Student Centre James, Brunning Business Studies (17) CO05 Grayson	General English (64) Student Centre James, Rooney Wilkes, K & Reeves, R & Cannizzaro, F Hospitality (44) Task Submission HE13 West & Smith Wilkes, K & Reeves, R & Cannizzaro, F	YEAR 11 EXAM CATCH-UP CO09 Teaching and Learning HOD Carmichael / Mason Ancient History (18) Student Centre James, Brunning Curry, I Aquatic Practices (37) Student Centre James, Brunning Chemistry (9) Student Centre James, Brunning Rota, B Specialist Mathematics (8) Student Centre James Rota, B & Curry, I	Cert. II Creative Industries (3) AR04 Cert. III Screen & Media (19) Bierton, J

VICTORIA POINT STATE HIGH SCHOOL POLICY

The Assessment Policy addresses expectations, conditions and consequences for the completion and collection of assignments and exams. Students receive an Assessment Calendar and Overview of the periods work at the beginning of each semester to assist them with planning. These documents will outline the type of assessment, the due date and the required length, together with a semester outline of work to be taught. It may include weighting if this is appropriate.

BLOCK EXAM – Year 11 and 12 only

Students must wear full formal school uniform when attending examinations and travelling to and from school.

Students are only required at school when examinations occur.

Students are to be present at the room of the examination 15 mins prior to the starting time. Students will enter rooms with only the nominated materials outlined by the teacher/s in charge of the examination.

Students must follow all examination procedures.

Students will only be dismissed from the examination at the discretion of the teacher/s in charge to ensure there is minimal to no disruption for all students. Students will not be permitted to leave in the first 30 minutes of the examination or the last 10 minutes of the examination.

COHORT EXAM – Years 7 -10 only

Students are expected to attend all timetabled classes unless they are scheduled for a cohort examination.

Students are not permitted to leave the school grounds during cohort examinations.

Students will enter rooms with only the nominated materials outlined by the teacher/s in charge of the examination.

Students must follow all examination procedures.

Students will not be dismissed from the examination until the end of the scheduled session.

Students will not be permitted to go to leave their allocated seat in the first 30 minutes of the examination or the last 10 minutes of the examination.

STUDENT ABSENCE ON ASSESSMENT DUE DATE

If a student is absent from school on the day that assessment is due, the responsibility lies with the student.

Assignments: (i) Have the assignment delivered to the school on the due date; **OR** (ii) Attach a Medical Certificate to the assignment when submitting it on return to school. The Medical Certificate must cover all dates missed since the due date and the assignment must be submitted immediately upon return to school.

Exams/Practical Tasks/Oral Presentations etc:

(i) For known absences, requests to complete the assessment on an alternative date, must be made in writing by the parent and approved by the Year Level Deputy Principal;

(ii) For unexpected absences, contact must be made with the school to advise of the absence; **AND**

(iii) A Medical Certificate must be provided; **AND**

(iv) The assessment will be completed immediately upon return to school.

EXTENSIONS

Students must submit an official **Extension Request Form** prior to the due date if they have legitimate reasons. Applications must be supported by parental and/or other documentation. Extensions may be approved at the discretion of the Head of Department in consultation with the class teacher.

A copy of the approved Extension Request Form must be attached to the assignment on submission.

Extension applications must be received prior to the due date.

Applications should be supported by parental and or other documentation.

The form should only be approved in accordance with syllabus guidelines and where extenuating circumstances exist.

LATE SUBMISSION / NON SUBMISSION

If an assessment is not completed or submitted on the due date, teachers will use any available evidence completed by the student on or before the due date, in accordance with the Queensland Studies Authority (QSA) Policy. This evidence may include:

- Photocopying student drafts, preliminary work, rehearsal notes;
- Observations of demonstrated practical applications in previous lessons, OR teacher notes in mark book or diary about student progress.

A **Teacher Observation Proforma** should be completed to serve as documentation;

- Photographs of student work e.g. practical work in progress; and
- Photocopying sample work from their class books, e.g. questions answered, notes copied down.

PLAGIARISM / CHEATING

All work must be the student's own work. In the event that the work is identified as not being the student's work, then the student will not receive credit for the assignment submitted and will be marked as "Non Submission" (the above policy applies). Decisions will be made by the Head of Department, who will also inform parents of students involved. Appeals to such decisions should be made through the Principal.

ROOM CHANGES – Staff Only

Tuesday	22 Oct. P2:	DNF102A to PA4A or MU06
Wednesday	23 Oct. RC:	RCL "I" to AR10
Wednesday	23 Oct. P3:	ICF102A to AR04
Wednesday	23 Oct. P4:	RPE102A to CO04
Thursday	24 Oct. RC:	12B to AR07
Thursday	24 Oct. RC:	10D to G101
Thursday	24 Oct. P1:	ECB092B to CO08
Thursday	24 Oct. P1:	RCJ122C to HE14
Friday	25 Oct. RC:	9H to AR07
Friday	25 Oct. RC:	9L & 12L to G302
Friday	25 Oct. P1:	STU122B to Moongalba
Friday	25 Oct. P1:	DIT092A to SC05
Friday	25 Oct. P2:	JAP082C to CO07
Friday	25 Oct. P2:	DIT082C to SC05
Friday	25 Oct. P3:	JAP082E to CO05
Friday	25 Oct. P4:	HAP092B to CO08