QPARENTS

Registration Process for parents

Before you register as a QParents account owner, you will need to have:
1. Your QParents invitation email
2. 100 points of ID documents (see item 1)
3. Your child/children's EQID (Education Queensland identification) (see item 3)

1. Click on the link in the QParents invitation email.

Register as a QParents Account Owner

Dear John
You have been nominated as the QParents Account Owner for Janie Citizen by Purple State School.
To register for QParents you will need:
1. Your unique invitation code
2. 100 points of identification to verify your identity online
3. Your child's (or children's) EQID(s)

[Button: click here to begin the registration process]

2. You will be taken to the QParents portal with your unique invitation code already entered. Click 'Next'.

Invitation code

Please enter your unique QParents invitation code.

Invitation code: [Input field]

Where should I find the invitation code?

Next

3. Read the Privacy Statement and the QParents account owner terms and conditions. If you agree to these, tick the 'Read and understood' check-boxes for both and click 'Accept'.

4. Select 'Yes' if you are the person linked to the code you entered, then click 'Verify identity'.

Invitation code

This invitation code is registered to John Citizen. If this is not you, you must NOT proceed with the registration process.
Is this you?
- [ ] Yes  - [ ] No

Verify identity

5. You will now need to enter details from your identity documents.
1. Select the first document you will use.
2. Enter the requested details—they can be found on your identity document. When you have done this, click 'Submit details'. (See item 2)
3. Repeat steps 1 and 2 until you have reached 100 points. Then click 'Finish'.

Verify your identity

To verify your legal identity, you will need to provide 100 points of ID using a combination of ID document types from the list below.

- [ ] Confirm which sources of identification you need to use from this list below:
  - [ ] Driver Licence
  - [ ] Medicare Card
  - [ ] Australian Citizenship Certificate
  - [ ] Australian Birth Certificate
  - [ ] Australian Marriage Certificate
  - [ ] Australian Citizenship or any other certificate

Item 1: ID

The following ID documents can be used to verify your identity online. Each identity document is worth a certain number of points. You need to have enough documents to reach 100 points.

- Australian Passport: 50 Pts
- Australian Drivers Licence: 50 Pts
- Medicare Card: 20 Pts
- Australian Birth Certificate: 50 Pts
- Australian Marriage Certificate: 40 Pts
- Australian Citizenship Certificate: 40 Pts
- Change of Name Certificate: 40 Pts
- Australian Visa (foreign passports): 20 Pts

If you only have 60-90 points of the above ID, you can still register. However, you will need to attend your school for a further check later.