This enrolment agreement sets out the responsibilities of the student, parents/carers and school staff about the education of students enrolled at Victoria Point State High School:

**It is the responsibility of a student to:**
- Attend school regularly, on time, ready to learn and take part in all timetabled school activities;
- Act at all times with respect and show tolerance towards other students and staff;
- Work hard to complete all learning outcomes, including homework and submit all assessable tasks outlined in the semester Assessment Calendar;
- Comply with requests or directions from any teaching or non teaching staff member, deputy principals and principal;
- Abide by the school’s Responsible Behaviour Plan for Students and wear the school uniform as set out in the school’s Dress Code;
- Bring all appropriate learning materials and equipment to each timetabled class.

**It is the responsibility of a parent/carer to:**
- Attend parent-teacher interviews to discuss student progress and pathways;
- Let the school know if there are any problems that may affect my son’s/daughter’s ability to learn or their participation in any aspect of school life;
- Inform the school promptly of the reason for any student absence;
- Treat the school staff with respect and tolerance;
- Support the authority and discipline of the school enabling my son/daughter to achieve maturity, self discipline and self control;
- Abide by the school’s policy regarding access to the school before, during and after school hours;
- Advise the school promptly of any change of address or contact telephone numbers.

**It is the responsibility of the school to:**
- Develop each individual student’s talent as fully as possible;
- Inform parents/carers regularly about how their son/daughter is progressing;
- Inform the students and parents/carers each semester about what the teachers aim to teach the students to learn and how the students will be assessed;
- Teach effectively setting high standards in work and behaviour;
- Take reasonable steps to ensure the safety and self confidence of all students;
- Be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community;
- Treat students, parents/carers with respect and tolerance;
- Clearly articulate and communicate the school’s expectations regarding the school’s Responsible Behaviour Plan for Students and the school’s Dress Code;
- Set, mark, monitor school homework and assessment regularly in accordance with school policy;
- Contact parents/carers as soon as possible if the school is concerned about the student’s work, behaviour, punctuality or attendance;
- Deal with complaints in an open, transparent manner, maintaining confidentiality in accordance with Education Queensland and legislative requirements.

I accept the rules and procedures of the Victoria Point State High school as stated in the school policies that have been provided or explained to me as follows:

**CODE / POLICY**
- Responsible Behaviour Plan for Students
- Student Dress Code
- School Charges and Voluntary Contributions
- Student Use of Information and Communication Technology
- Absences
- Appropriate Use of Mobile Telephones and other like Electronic Equipment
- Year 11 and 12 Student Expectations (if applicable)

I acknowledge that information about the school’s codes and policies has been explained to me.