

## Daymap Activation and Login

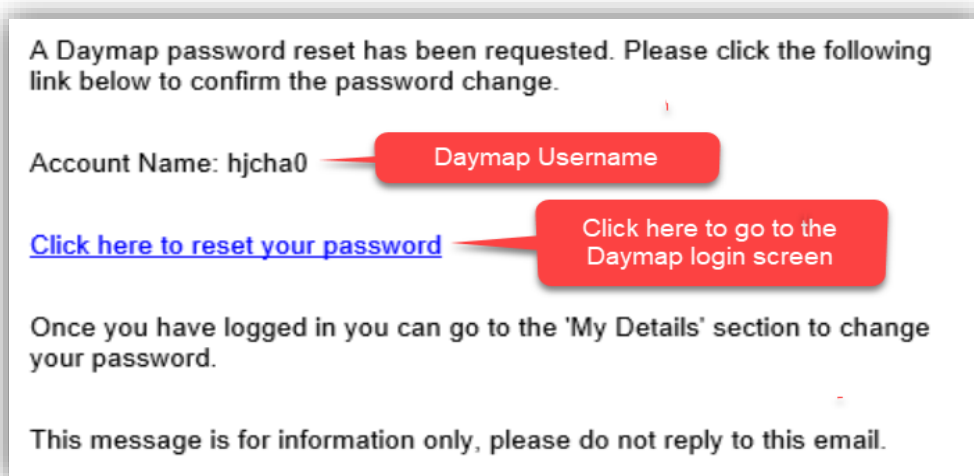
To use the Daymap student portal you first need to activate your Daymap account. Please follow the steps below.

### Students will need:

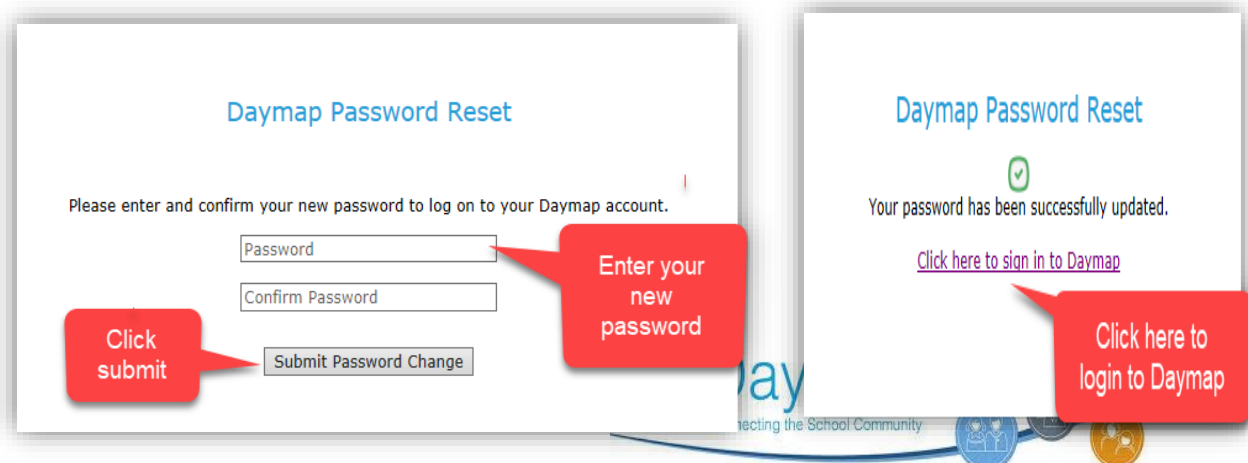
1. A device that connects to the internet
2. Student EQ email account login details (i.e [hjcha0@eq.edu.au](mailto:hjcha0@eq.edu.au))

### Activation Option 1 – Email Invitation from Daymap

1. Login to your student email account at [www.owa.eq.edu.au](http://www.owa.eq.edu.au)  
 A Daymap invitation will have been sent to your student email account recently  
 Open the email from Daymap and click on the link “Click here to reset your password’

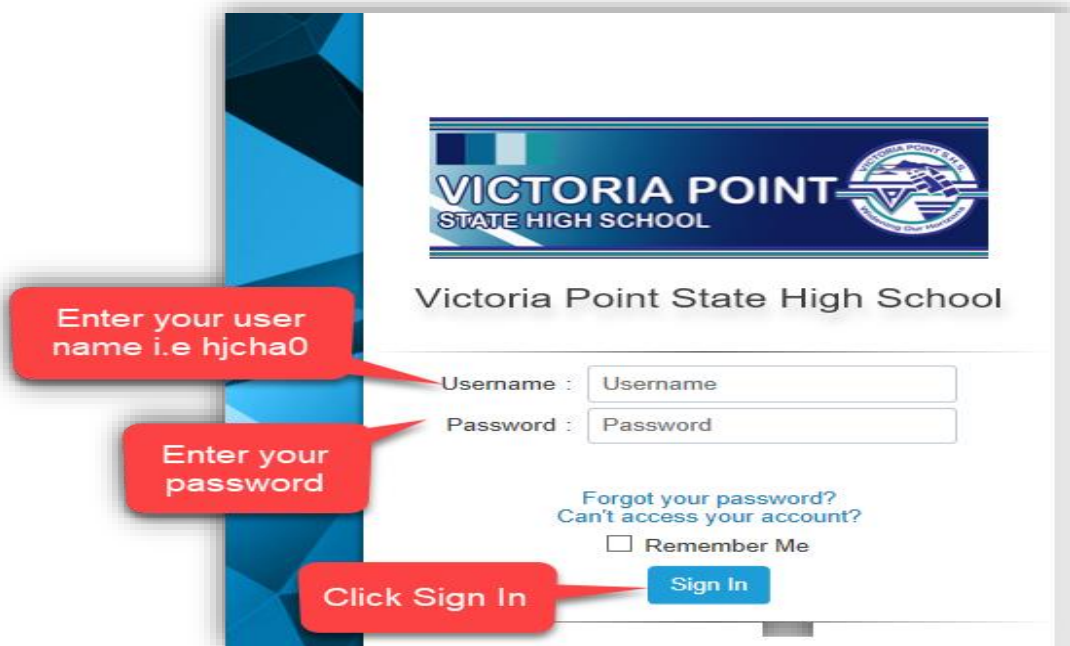


2. You will be taken to the Daymap Password Reset Page  
 Enter your new password to activate your Daymap account  
**You will receive a confirmation message** once this has been completed successfully. Next, click to login to Daymap



## Daymap – Student Portal Guide

- You will be taken to the VPSHS Daymap login screen  
 Enter your login details again  
 Click Sign In to login to your account



VICTORIA POINT STATE HIGH SCHOOL

Victoria Point State High School

Username :

Password :

Forgot your password?  
Can't access your account?

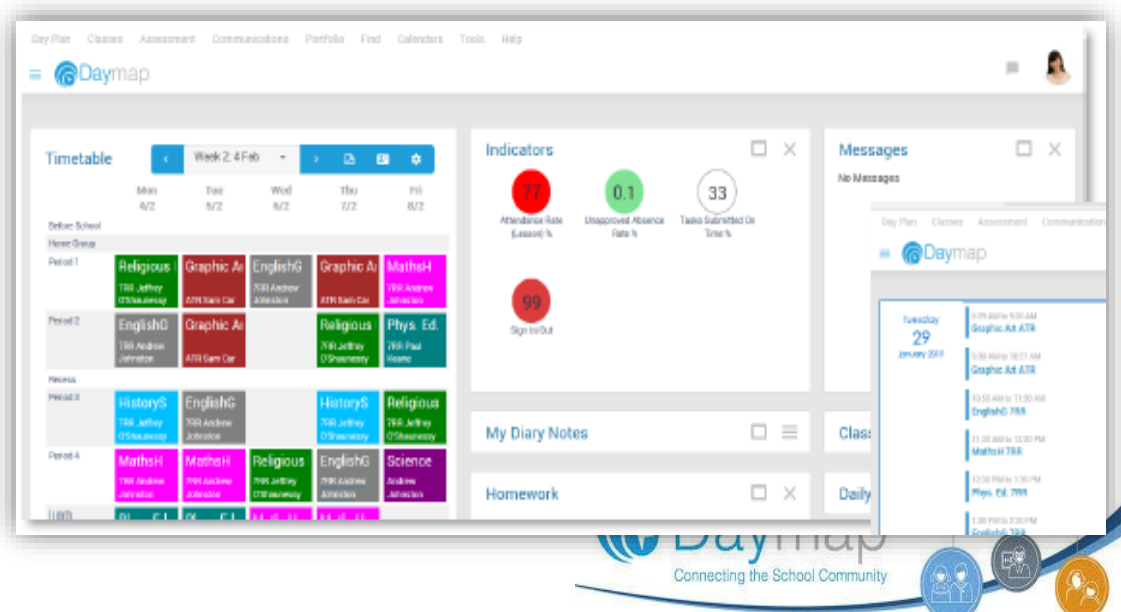
Remember Me

Enter your user name i.e hjcha0

Enter your password

Click Sign In

- Congratulations! You have successfully activated your Daymap account. Now you can access important school information both at home and on the go! Using Daymap you can access your student timetable, class homework, attendance data and more!



Day Plan Classes Assessment Communications Portfolio Find Calendars Tools Help

Daymap

Timetable Week 2: 4 Feb

Mon 4/2	Tue 5/2	Wed 6/2	Thu 7/2	Fri 8/2
Religious 1782 Jeffrey 1778 Anthony	Graphic Art 4791 Sam-Car	English G 703 Andrew 4791 Sam-Car	Graphic Art 4791 Sam-Car	Maths H 1782 Jeffrey 1778 Anthony
English G 1782 Jeffrey 1778 Anthony	Graphic Art 4791 Sam-Car	Religious 703 Andrew 1778 Anthony	Phys. Ed. 2618 Paul 1778 Anthony	
History G 1782 Jeffrey 1778 Anthony	English G 703 Andrew 1778 Anthony	History G 703 Andrew 1778 Anthony	Religious 703 Andrew 1778 Anthony	
Maths H 1782 Jeffrey 1778 Anthony	Maths H 1782 Jeffrey 1778 Anthony	Religious 703 Andrew 1778 Anthony	English G 703 Andrew 1778 Anthony	Science 4791 Sam-Car

Indicators

- Attendance Rate (Lesson) %: 97
- Unapproved Absence Rate %: 0.1
- Tasks Submitted On Time %: 33

Messages

No Messages

My Diary Notes

Homework

Day Plan Classes Assessment Communications

Daymap

Tuesday 29 January 2018

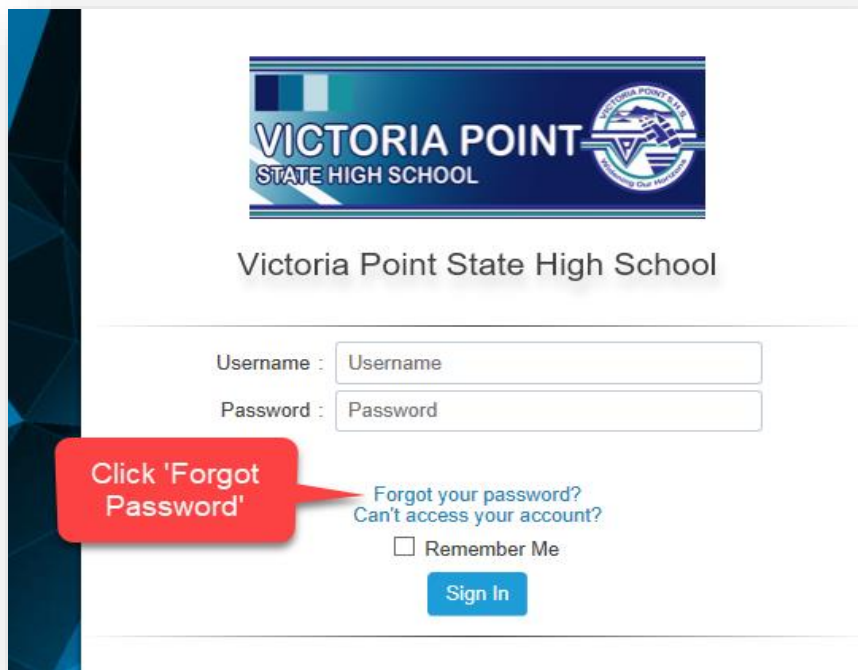
- 8:20 AM to 9:30 AM: Graphic Art A78
- 9:30 AM to 10:30 AM: Graphic Art A78
- 10:50 AM to 11:30 AM: English G 718
- 11:30 AM to 1:30 PM: Math H 718
- 1:30 PM to 1:50 PM: Phys. Ed. 718
- 1:50 PM to 2:30 PM: English G 718

Daymap  
Connecting the School Community

## Activation Option 2 – Password Reset on Daymap Login Screen

You should only use this option if you have **NOT** find your Daymap email invitation **or** if you need to reset your Daymap password.

1. You can access the Daymap login screen by typing the following URL into a web browser <https://vpsahs.eq.daymap.net>  
 Click 'Forgot Password' from the login screen to reset your Daymap password



2. Enter your Daymap user name i.e hjcha0 and click Reset Password



## Daymap – Student Portal Guide

- You will receive a message confirming that a password reset email has been sent to your school email account

### Daymap Password Reset

Enter your Daymap account name to reset your password. Your new password will be emailed to your school email address.

Your password has been reset and a new password has been sent to your school email address

[Click here to sign in to Daymap](#)

Confirmation Message

- Login to your school email account  
 Open the Password Reset email from Daymap  
 Follow the instructions in the email to activate your account/reset your password

**A Daymap password reset has been requested. Please click the following link below to confirm the password change.**

Account Name: **hjcha0**

[Click here to reset your password](#)

Once you have logged in you can go to the 'My Details' section to change your password.

**This message is for information only, please do not reply to this email.**

Daymap Username

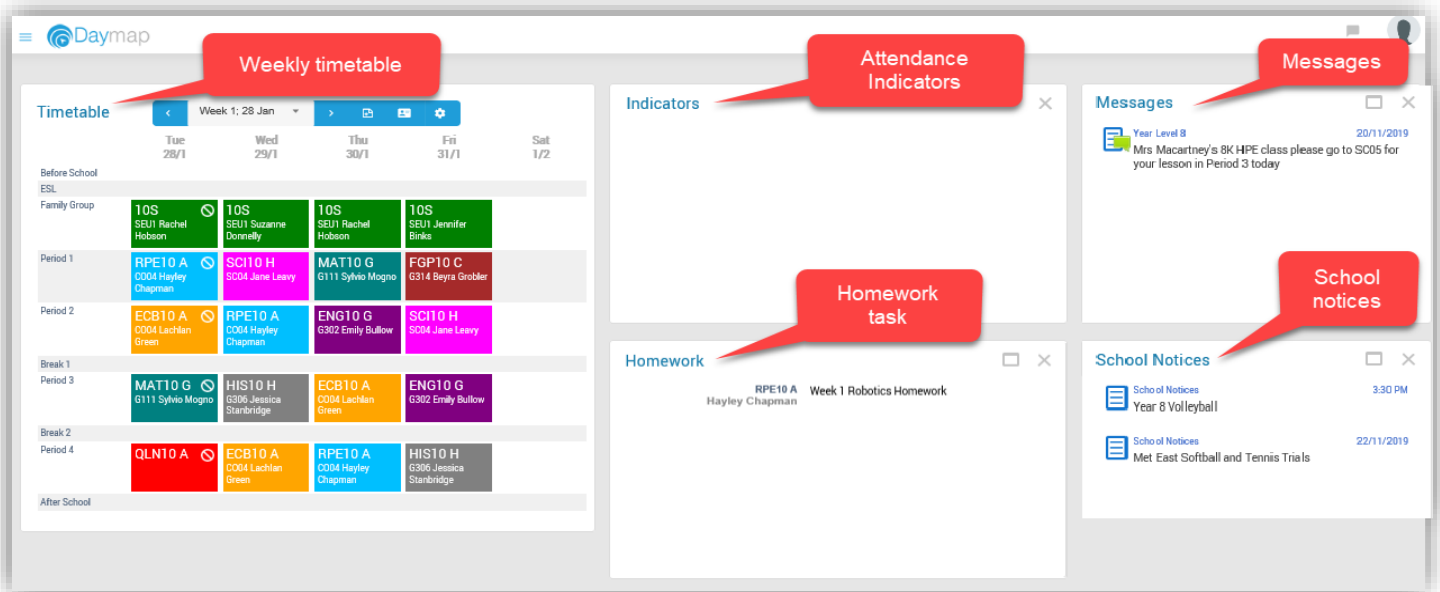
Click here to go to the Daymap login screen

**Note:** Due to security reasons, Daymap is unable to assist if there is an issue with accessing your account. For assistance, please email IT support at Victoria Point State High School – [helpdesk@vps.shs.edu.au](mailto:helpdesk@vps.shs.edu.au)

## Daymap Basics - Dayplan

When you login to Daymap by default you will be taken to the Dayplan page. On this page you will find important information including:

- Your weekly timetable
- Homework tasks
- School Notices
- Attendance Data

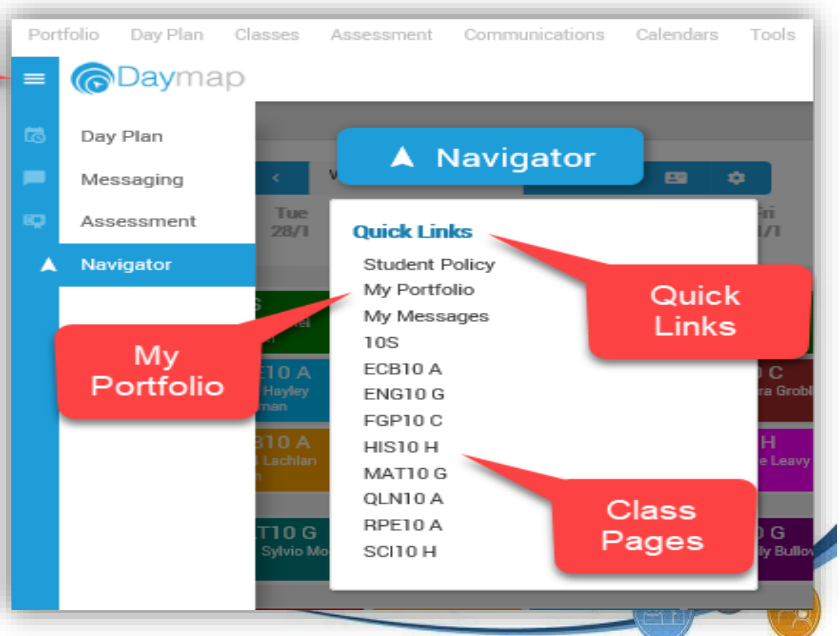


The screenshot displays the Daymap interface with several key sections highlighted by red callouts:

- Weekly timetable:** A grid showing the schedule for Week 1 (28 Jan) across days Tue 28/1, Wed 29/1, Thu 30/1, Fri 31/1, and Sat 1/2. It lists various classes like 10S, RPE10 A, ECB10 A, MAT10 G, HIS10 H, and QLN10 A.
- Attendance Indicators:** A section for tracking attendance.
- Messages:** A notification from Mrs Macartney's 8K HPE class regarding a lesson in Period 3.
- Homework task:** A task titled 'RPE10 A Week 1 Robotics Homework' by Hayley Chapman.
- School notices:** Notices for 'Year 8 Volleyball' (3:30 PM) and 'Met East Softball and Tennis Trials' (22/11/2019).

**Hamburger Menu**

No matter where you are in Dayplan, click the Hamburger Menu to access the Navigator for quick access to your Portfolio, class pages, messages and external links.



The screenshot shows the Daymap Navigator menu with the following items and callouts:

- My Portfolio:** A callout pointing to the 'My Portfolio' link in the Navigator.
- Quick Links:** A callout pointing to the 'Quick Links' section, which includes links for Student Policy, My Portfolio, My Messages, and 10S.
- Class Pages:** A callout pointing to the list of class codes (10S, ECB10 A, ENG10 G, FGP10 C, HIS10 H, MAT10 G, QLN10 A, RPE10 A, SCI10 H).

# Daymap – Student Portal Guide

## Weekly Timetable

Your weekly timetable is displayed as soon as you login to Daymap. It defaults to the current week and you can move through the weeks using the forward and back arrows next to the date, or, select a date using the date picker. Clicking on a class will open the Class Page.



The screenshot shows the 'Timetable' view for 'Week 1; 28 Jan'. The interface includes navigation arrows, a date picker, and a settings icon. The timetable is organized into rows for 'Before School', 'ESL', 'Family Group', 'Period 1', 'Period 2', 'Break 1', 'Period 3', 'Break 2', 'Period 4', and 'After School'. Each class entry includes a course code, teacher name, and a lock icon.

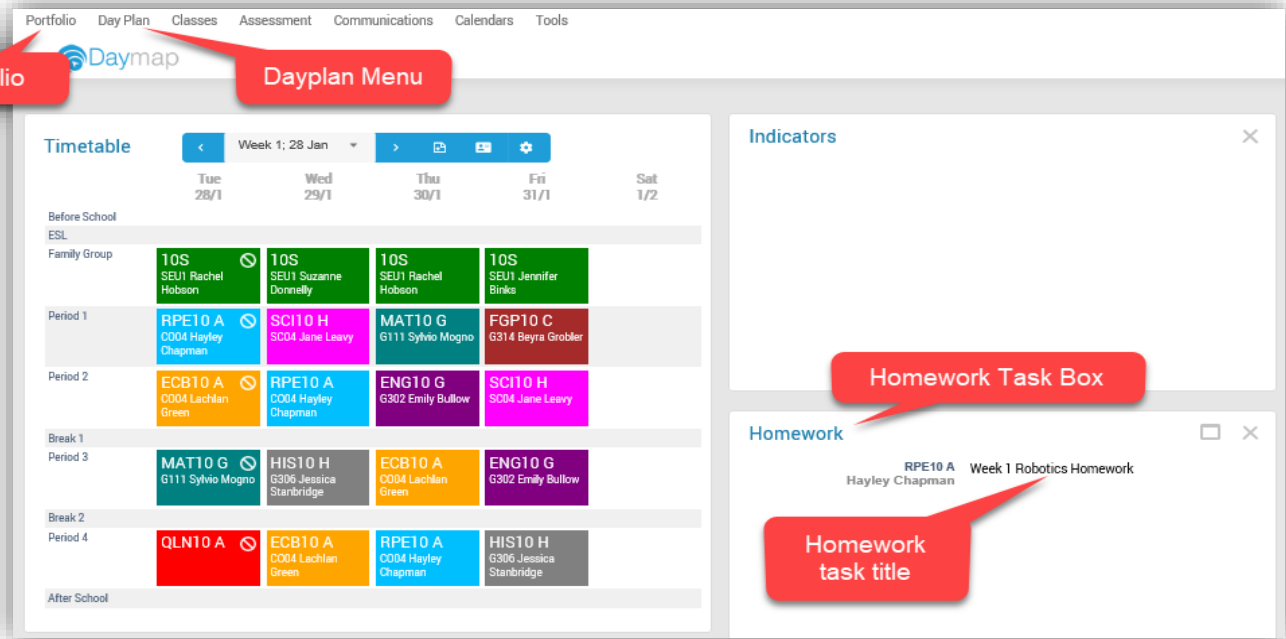
	Tue 28/1	Wed 29/1	Thu 30/1	Fri 31/1
Before School				
ESL				
Family Group	10S SEU1 Rachel Hobson	10S SEU1 Suzanne Donnelly	10S SEU1 Rachel Hobson	10S SEU1 Jennifer Binks
Period 1	RPE10 A CO04 Hayley Chapman	SCI10 H SC04 Jane Leavy	MAT10 G G111 Sylvio Mogno	FGP10 C G314 Beyra Grobler
Period 2	ECB10 A CO04 Lachlan Green	RPE10 A CO04 Hayley Chapman	ENG10 G G302 Emily Bullow	SCI10 H SC04 Jane Leavy
Break 1				
Period 3	MAT10 G G111 Sylvio Mogno	HIS10 H G306 Jessica Stanbridge	ECB10 A CO04 Lachlan Green	ENG10 G G302 Emily Bullow
Break 2				
Period 4	QLN10 A	ECB10 A CO04 Lachlan Green	RPE10 A CO04 Hayley Chapman	HIS10 H G306 Jessica Stanbridge
After School				

**NOTE:** You may customise your timetable view options by clicking on the settings icon

# Daymap – Student Portal Guide

## Homework

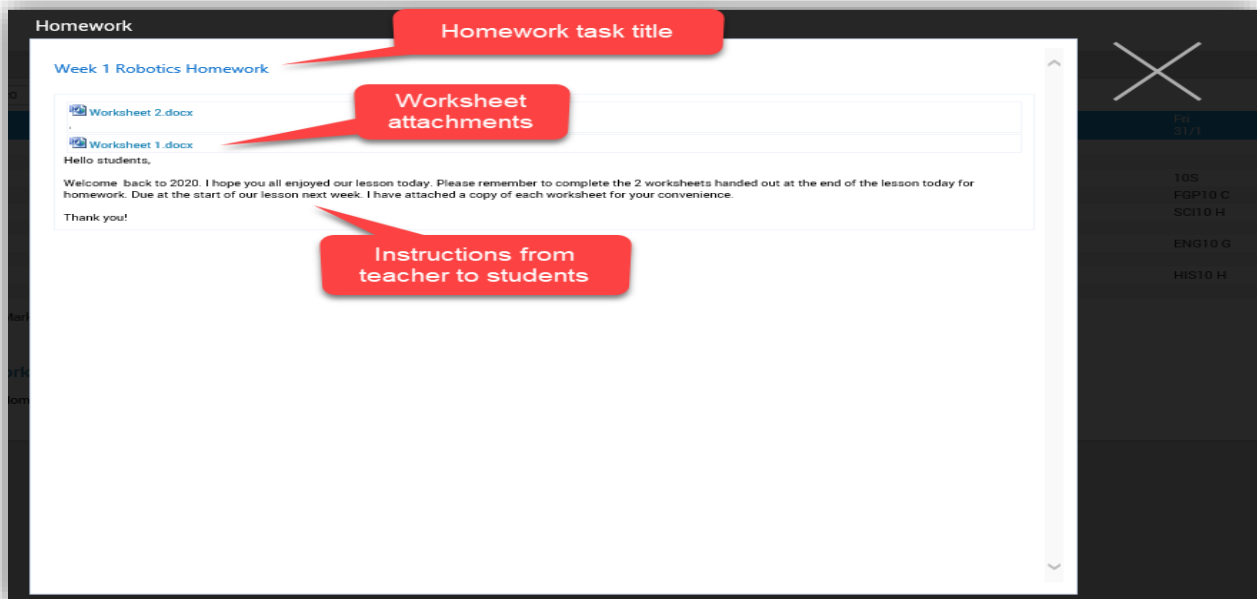
You will see any recently assigned homework tasks when you login to Daymap. Homework tasks will appear next to your timetable, in the Homework box.



The screenshot shows the Daymap interface with a navigation menu at the top: Portfolio, Day Plan, Classes, Assessment, Communications, Calendars, Tools. The main content area is divided into two sections:

- Timetable:** A grid showing classes for the week of 28/1 to 1/2. The grid includes sections for 'Before School', 'Family Group', 'Period 1', 'Period 2', 'Break 1', 'Period 3', 'Break 2', 'Period 4', and 'After School'. Each cell contains a subject code, teacher name, and a clock icon.
- Indicators:** A section on the right side of the page.
- Homework Task Box:** A pop-up window titled 'Homework' showing a task: 'RPE10 A Week 1 Robotics Homework' by 'Hayley Chapman'. A red callout points to the task heading.
- Homework task title:** A red callout pointing to the text 'RPE10 A Week 1 Robotics Homework'.

To view the details of a homework task, click on the homework task heading. This will open a pop up box displaying additional details of the homework task as well as any attachments.

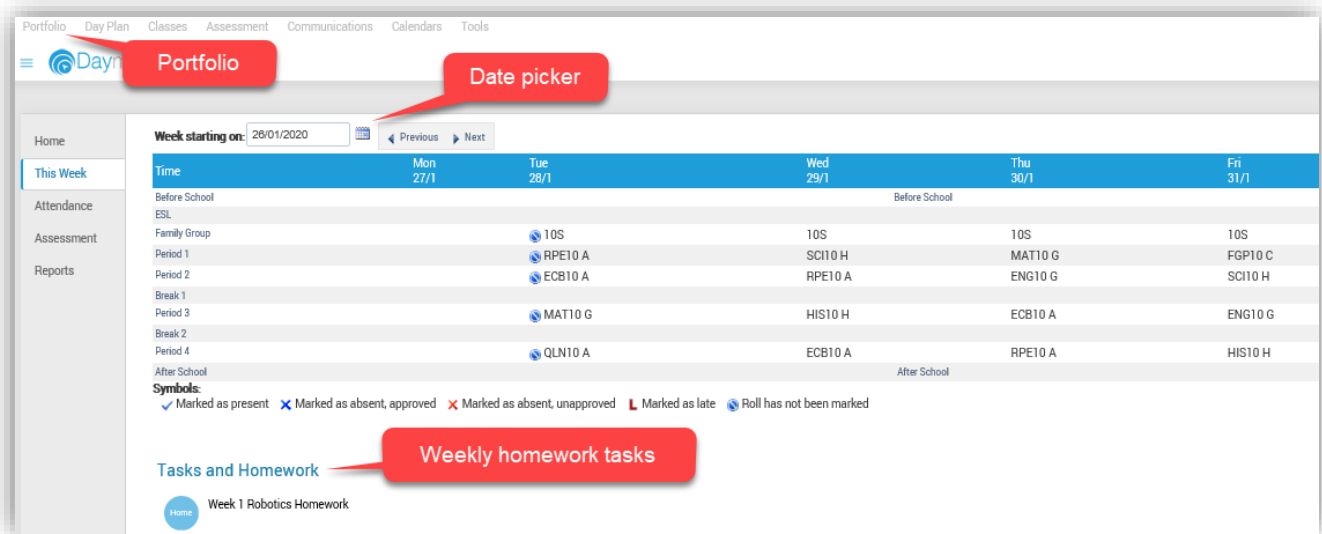


The screenshot shows a detailed view of a homework task. The window title is 'Homework task title'. The content includes:

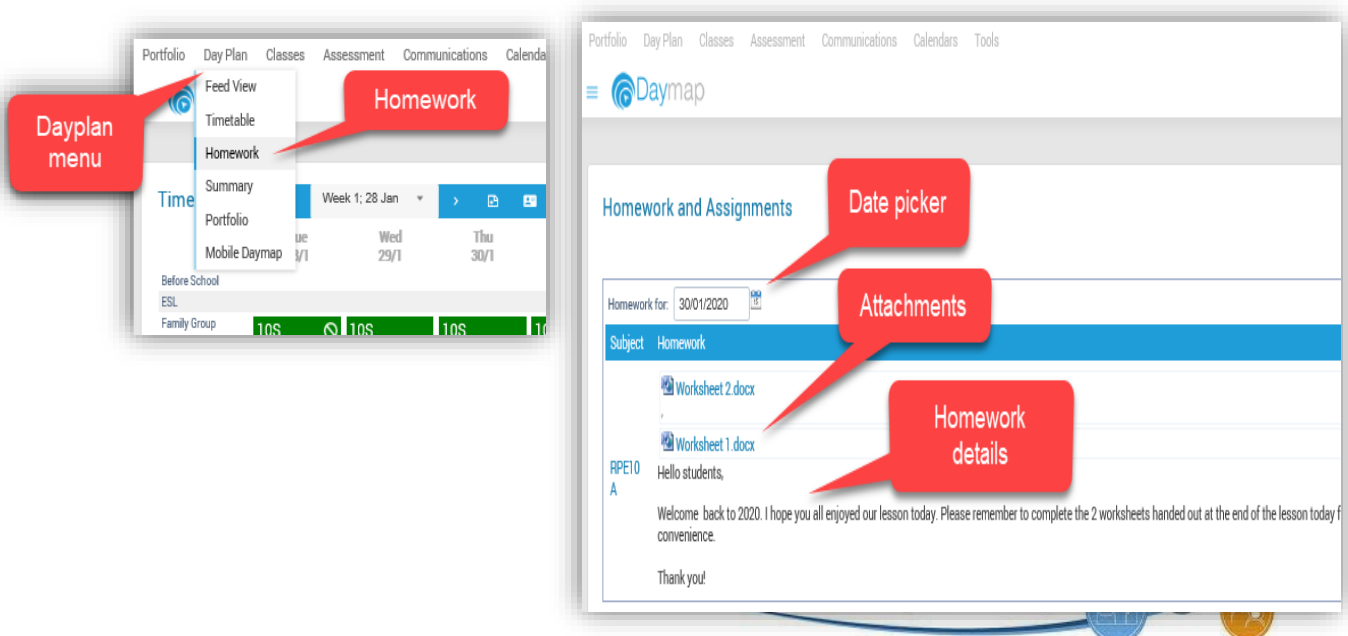
- Homework task title:** 'Week 1 Robotics Homework'.
- Worksheet attachments:** Two document icons labeled 'Worksheet 2.docx' and 'Worksheet 1.docx'.
- Instructions from teacher to students:** A text message: 'Hello students, Welcome back to 2020. I hope you all enjoyed our lesson today. Please remember to complete the 2 worksheets handed out at the end of the lesson today for homework. Due at the start of our lesson next week. I have attached a copy of each worksheet for your convenience. Thank you!'.

## Homework

You can see an overview of weekly homework tasks by clicking on the Portfolio Menu. You will see a list of any homework tasks issued for that week. To view details of the task and or any attachments, click on the homework task title. You can view Homework assigned on different dates by choosing from the Date Picker.



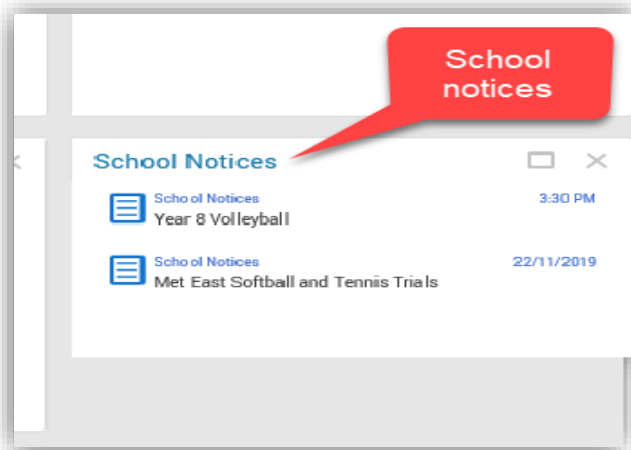
You can view or search for homework tasks by date by selecting homework from the Dayplan menu. You can view Homework assigned on different dates by choosing from the Date Picker.





## School Notices

You can easily access and read school notices from the Dayplan page. School notices will appear in the School Notices box.



To view the school notice in detail, click on the notice title. This will open a pop box where you can read the entire notice.

