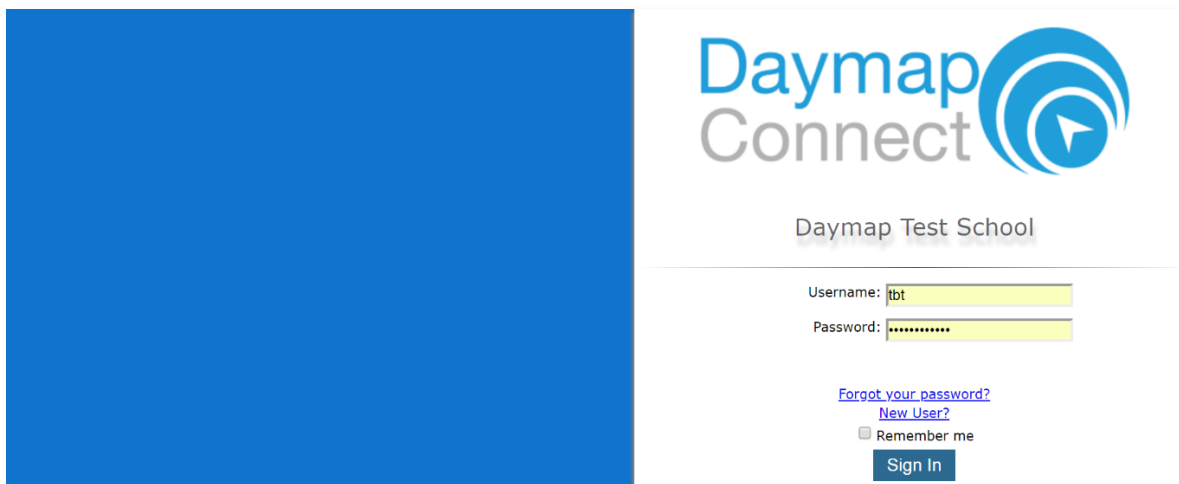


Daymap Connect is an extension of the Daymap Learning Management System. It is a Parent Portal and combines communication and student management, by providing parents with access to key school and student information on their child's learning behaviour, progress and performance.

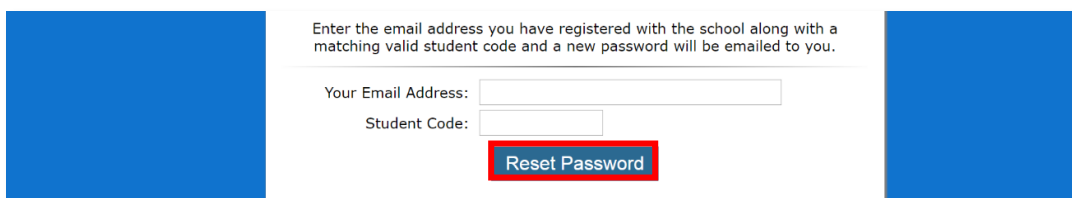
## Accessing Daymap Connect

Daymap Connect can be accessed using a login and password per parent (with the option to provide multiple logins). The easy-to-use system allows parents to create and manage their own accounts for Daymap Connect and enables them to access details for all of their children enrolled in the school, anywhere and anytime.

The Daymap Connect log in screen is shown below. This can be found by using the URL address that the school has provided.



To create a new account as a new user, select the **New User** option. Once prompted on the next screen, enter your email address (this must be the email registered at the school) and a student code (this will be provided by the school). Once details have been entered, click on **Reset Password**. A username and password will be sent instantly to your email account.



**Note:** Due to security reasons, Daymap is unable to assist if there is an issue with accessing your account. For assistance, please contact your child's school.

# Daymap Connect

Daymap Connect has different levels of access that are set by the school. A reduced access mode prevents access to sensitive student information and might be used by the school if you have not completed any required identity checks.

Daymap Connect is navigated via the tabs on the left side of the window to view messages, a calendar of events, school notices and account details.

Schools can customise which tabs are used; therefore, your parent portal may not look exactly like the images below.

## Home Tab

This is the main page of the Parent Portal. On this page you will see recent messages and upcoming events. Click on a student icon to access information specific to each student (please note: if you have reduced access you will not see or be able to access individual student information.)

The screenshot shows the 'Home' tab selected in the left-hand navigation menu. The main content area is titled 'My Children' and includes the instruction 'Click/Tap your child's name below to view their profile.' Two student profiles are displayed:

- Samantha AKENFIELD**: Attendance Rate (Lesson) % is 79, Attendance (By Day) % is 93, Unapproved Absence Rate % is 6.2, Tasks Submitted On Time % is 18, and Sign In/Out is 105.
- AARON COULTATE**: Attendance Rate (Lesson) % is 97 and Attendance (By Day) % is 99.

At the bottom of the main content area, there are two sections: 'Recent Messages' and 'Upcoming Events'.

### Full Access

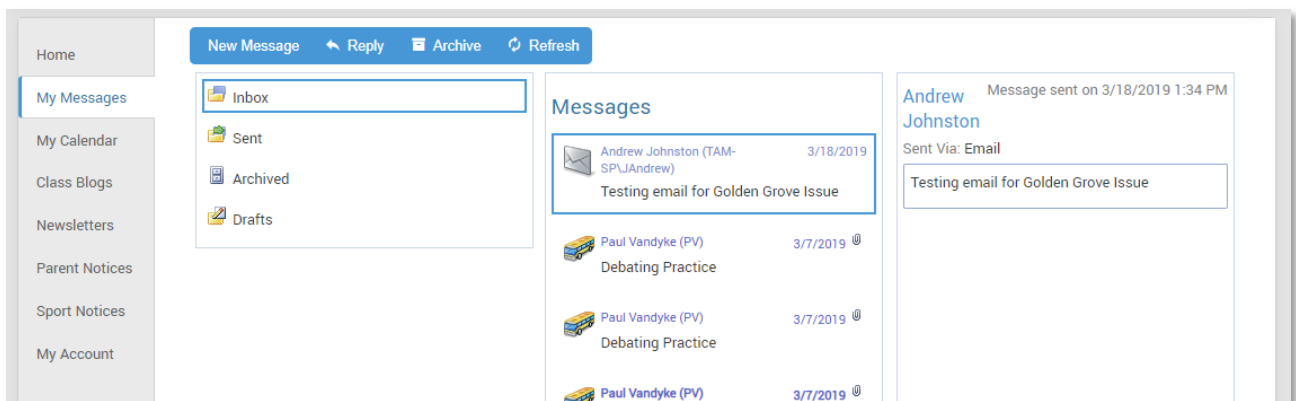
The screenshot shows the 'Home' tab selected in the left-hand navigation menu. A yellow banner at the top states: 'To have access to student assessment, attendance and other information you will first need to confirm your identity with the school'. The main content area is divided into two sections: 'Recent Messages' and 'Upcoming Events'.

- Recent Messages**:
  - Andrew Johnston (TAM-SP\JAndrew) 25/07/2019: text. 3 messages in this conversation, latest one sent at 25/07/2019.
  - Parent Notices 18/12/2018: test notice.
  - School 3/10/2018: Our records indicate that Aaron COULTATE is absent this morning. Please reply via text or phone call on 5820 9900.
- Upcoming Events**: You have no upcoming events.

### Reduced Access

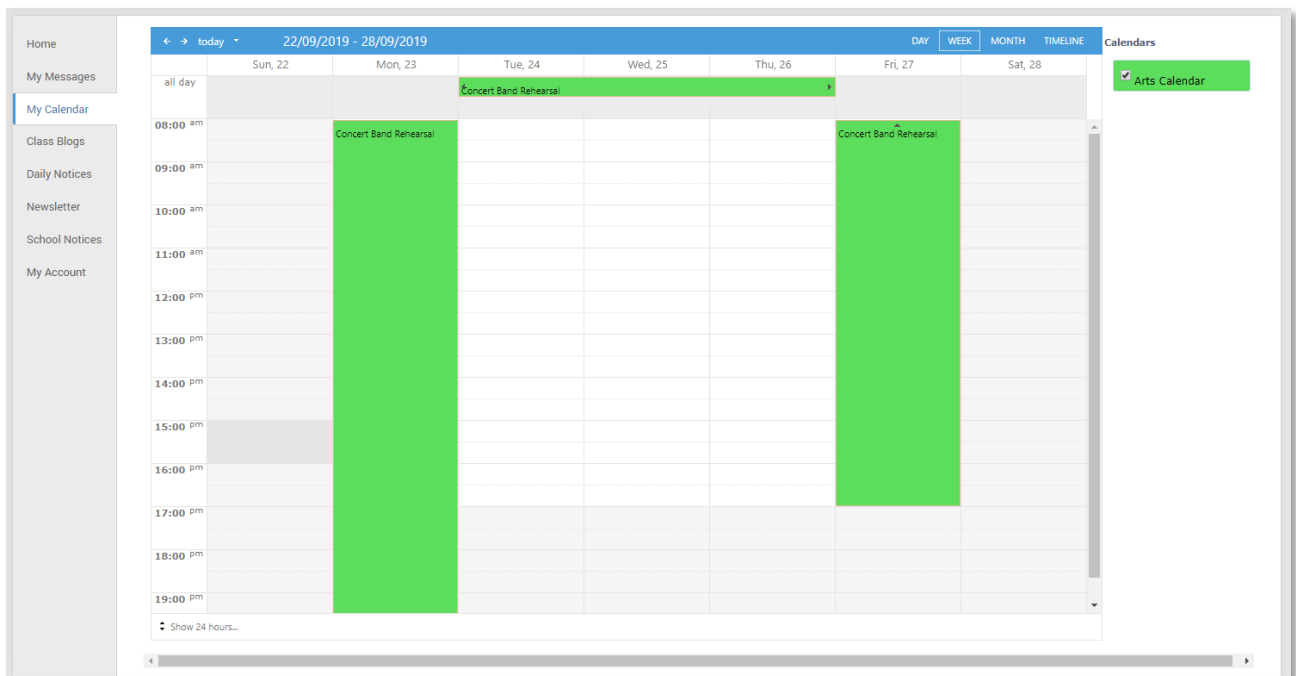
## My Messages

This shows all messages received and sent from the parent portal. This enables you to easily contact teachers about any issues of importance: excursions, reminders, personal matters etc. This is a fantastic tool to keep you up to date and aware of what's happening in your child's classroom. You are able to reply to received messages and receive email notifications on unread Daymap messages.



## My Calendar

This provides an overview of events for the year, such as upcoming school holidays, excursions and parent teacher interviews. The Calendar can be viewed by Day, Week, Month or Timeline.



## Parent Notices

Schools will create Parent Notice folders to meet their needs – you may see one or more tabs for viewing information sent by the school.

The screenshot shows a user interface with a left-hand navigation menu and a main content area. The navigation menu includes: Home, My Messages, My Calendar, Class Blogs (highlighted), Newsletters, Parent Notices, Sport Notices, and My Account. The main content area is titled 'Class Blogs' and shows a notification for 'Year 7 Construction Task Presentation' dated 11/16/2016. The notification text reads: 'Dear 7R Parents, Today our 7R students presented the fantastic work they have completed as part of the practical component of their Construction Task. Students have completed their self-assessment and peer assessments, and I was very impressed with their ability to reflect on their own work and provide constructive feedback to their peers. Please enjoy these photos of the presentation. I am very proud of the hard work 7R has done on this task! Mr J'. The message is dated 11/16/2016 8:46 AM.

## My Account

This shows all of your relevant contact details.

The screenshot shows the 'My Account' page with a left-hand navigation menu and a main content area. The navigation menu includes: Home, My Messages, My Calendar, Class Blogs, Newsletters, Parent Notices, Sport Notices, and My Account (highlighted). The main content area is titled 'My Details' and contains the following information: 'If any of the below details are incorrect or out of date, please report to School Administration'. The contact details are: First Name: Debra, Surname: Akenfield, Title: Mrs, Home Phone: 555-5555, Mobile: 0411 551 51, Business Phone: 555-5555, Email: Nathan@loopsoftware.com.au, Address: Town: Melbourne, Post Code: 3000, State: Vic, Country: Australia.

## Student Profile

From the Daymap Connect home tab, you can click on any of your children's names to view their student profile which provides more detailed information on their attendance, assessment and details. This assists you to keep track of your child's progress at school.

## Home

The Home Tab displays a snapshot of student activity tasks and homework and any upcoming events. Student Activity is listed in chronological order, the school determines the types of information they will include here. All tasks and homework are shown with the set and due date. Upcoming events displays your child's timetable for the upcoming week.

The screenshot shows the 'Home' tab for student Samantha Akenfield. At the top, there is a profile picture and a summary of key statistics: Attendance Rate (Lesson) % at 79, Attendance (By Day) % at 93, Unapproved Absence Rate % at 6.2, Tasks Submitted On Time % at 18, and Sign In/Out at 105. Below this, the 'Student Activity' section shows two reports: '2019 Term 1 Report.docx' due 4/4/2019 and 'Excursion Attended' on 3/7/2019. The 'Tasks and Homework' section lists two tasks: 'Time Travel Narrative' due 5/31/2019 and 'Daymap Test - URL Upload' due 5/31/2019, both with a note that work has not been received.

## Calendar

This shows a weekly calendar view of the student timetable and any additional events (this may include excursions or whole school activities). Use the checkboxes on the right to filter the items you view when looking at the calendar. The buttons on top of the calendar allow you to change your view from week to month or day.

The screenshot shows the 'Calendar' view for student Samantha Akenfield. The calendar is set for the week of 26/05/2019 to 1/06/2019. The view is currently set to 'WEEK'. The calendar shows a 'Time Travel Narrative' event on Sunday, 26/05, and several 'training task' events on Monday, 27/05. On the right side, there are filters for 'Tasks' (checked) and 'Class Lessons' (unchecked). The top navigation bar includes options for 'DAY', 'WEEK', 'MONTH', and 'TIMELINE'.

## This Week

This shows your child's timetable and attendance for the week at a glance and in real time. This tab also displays any Assessment Tasks and Homework for the week. Clicking on the homework or task will allow you to view all information and any attachments added.

Week starting on: 26/05/2019

| Time          | Mon<br>27/5      | Tue<br>28/5 | Wed<br>29/5      | Thu<br>30/5      | Fri<br>31/5      |
|---------------|------------------|-------------|------------------|------------------|------------------|
| Before School | Before School    |             |                  |                  |                  |
| Home Group    |                  |             |                  |                  |                  |
| Period 1      | Religious Ed'n.D | Graphic Art | EnglishG         | Graphic Art      | MathsH           |
| Period 2      | EnglishG         | Graphic Art |                  | Religious Ed'n.D | Phys. Ed.        |
| Recess        | Recess           |             |                  |                  |                  |
| Period 3      | HistoryS         | EnglishG    |                  | HistoryS         | Religious Ed'n.D |
| Period 4      | MathsH           | MathsH      | Religious Ed'n.D | EnglishG         | Science          |
| Lunch         | Phys. Ed.        | Phys. Ed.   | MathsH           | MathsH           |                  |
| Period 5      | FrenchE          | EnglishG    | HistoryS         | Phys. Ed.        | HistoryS         |
| Period 6      | Graphic Art      | FrenchE     | Science          | Science          | EnglishG         |
| After School  |                  |             |                  |                  |                  |

Symbols:  
 ✓ Marked as present   ✗ Marked as absent, approved   ✗ Marked as absent, unapproved   L Marked as late   ⚪ Roll has not been marked

## Attendance

This displays a colour coded Attendance Map, as well as Attendance Rates for the student for each individual class across the school year. Clicking on a particular class under Attendance Rates will show you the reason for the absence.

### Attendance Map

| Month     | S | M | T | W | T | F | S | S | M | T  | W  | T  | F  | S  | S  | M  | T  | W  | T  | F  | S  | S  | M  | T  | W  | T  | F  | S  | S  | M  | T  | W  | T  | F  | S  |    |    |    |    |    |    |    |    |
|-----------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| January   |   |   | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |    |    |    |    |    |    |    |    |    |    |
| February  |   |   |   |   |   | 1 | 2 | 3 | 4 | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |    |    |    |    |    |    |    |    |    |    |
| March     |   |   |   |   |   |   | 1 | 2 | 3 | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |    |    |    |    |    |    |
| April     |   |   |   |   |   |   |   | 1 | 2 | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |    |    |    |    |    |    |
| May       |   |   |   |   |   |   |   |   | 1 | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |    |    |    |    |
| June      |   |   |   |   |   |   |   |   |   | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |    |    |    |    |
| July      |   |   |   |   |   |   |   |   |   |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |    |    |
| August    |   |   |   |   |   |   |   |   |   |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |    |
| September | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |    |    |    |    |    |    |    |    |    |    |    |    |    |
| October   |   |   |   |   |   |   |   |   |   |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |

Attendance Map Legend

- Present
- Unapproved Absence
- No Classes
- Weekend / Holiday
- Approved Absence
- Late
- Roll not marked

### Attendance Rates

| Class         | Code   | Teacher         | Lessons | Approved | Unapproved | Cancelled | % Attendance | % Unapproved |
|---------------|--------|-----------------|---------|----------|------------|-----------|--------------|--------------|
| Computers 7WW | C7W 7W | Paul Vandyke    | 1       | 0        | 0          | 0         | 100%         | 0%           |
| EnglishG      | ENG 7R | Andrew Johnston | 171     | 8        | 5          | 0         | 92%          | 3%           |
| FrenchE       | FRE 7R | Chris Donnelly  | 58      | 5        | 1          | 0         | 90%          | 2%           |

## Assessment

This provides an overview of your child's assessment. Depending on how your school is using Daymap, you may also see tabs for current tasks, completed tasks, the assessment schedule and course outlines. This information can be filtered to a specific class using the drop-down menu at the top.

### Current

This tab shows current assessment information. Clicking on a task will allow you to see all relevant information and attachments.

The screenshot shows the 'Current' assessment tab for Samantha Akenfield. At the top, there is a profile picture and a summary of key metrics: Attendance Rate (Lesson) % at 79, Attendance (By Day) % at 93, Unapproved Absence Rate % at 6.2, Tasks Submitted On Time % at 18, and Sign In/Out at 105. Below this is a navigation menu with 'Assessment' selected, and a sub-menu with 'Current' selected. The main content area is titled 'Assessment Tasks' and shows two tasks: a 'Summative Task Science' due on 5/29/2019, which is overdue and has not been received, and a 'Formative Task Computers 7WW' due on 5/18/2019, which is also overdue and has not been received.

### Completed

This tab lists all assessment results that have been returned to the student. Results can be viewed by class or for all classes. Each task can be opened to view teacher feedback and student submitted work. These results are also published in the student's view of Daymap.

The screenshot shows the 'Completed' assessment tab for Samantha Akenfield. At the top, there is a profile picture and a summary of key metrics: Attendance Rate (Lesson) % at 91, Attendance Rate % at 85, Computers 7WW at N/A, MathsH at F, Unapproved Absence Rate % at 3.9, Tasks Submitted On Time % at 14, and Sign In/Out at 135. Below this is a navigation menu with 'Assessment' selected, and a sub-menu with 'Completed' selected. The main content area shows a filter for 'HistoryS' and a blue bar indicating 'Week 8 SA Term 1 starting Monday, 18 March 2019'. Below this, an 'Assignment HistoryS' by Jeffrey O'Shaunessy is listed, dated 20/03/2019, with a 'DayMap Test 101' due on Wed 20 Mar.

## Schedule

This tab shows all assessment tasks scheduled throughout the year. This can be viewed by class or for all classes. Hover the cursor over the tasks for more information. Clicking on an assessment task will open that assessment tasks information.

## Outline

This tab shows a subject outline for each course your child is studying.



## Reports

The reports tab allows you to download and view academic reports for your child.

The screenshot shows the 'Reports' tab selected in the left-hand navigation menu. The main content area displays a list of reports:

- 2019 Term 1 Report.docx** uploaded at 4/4/2019 11:39 AM by interim report template demo2
- Demo 2014 Final.pdf** uploaded at 3/5/2014 2:56 PM by Demo 2014

At the top of the page, the student's name 'Samantha AKENFIELD' is displayed, along with a profile picture and five performance metrics:

- Attendance Rate (Lesson) %: 79
- Attendance (By Day) %: 93
- Unapproved Absence Rate %: 6.2
- Tasks Submitted On Time %: 18
- Sign In/Out: 105

## Records

If your school uses Daymap Records for recording student information, you will see any relevant records here. If this tab is not visible, your school is not using this feature of Daymap at this time.

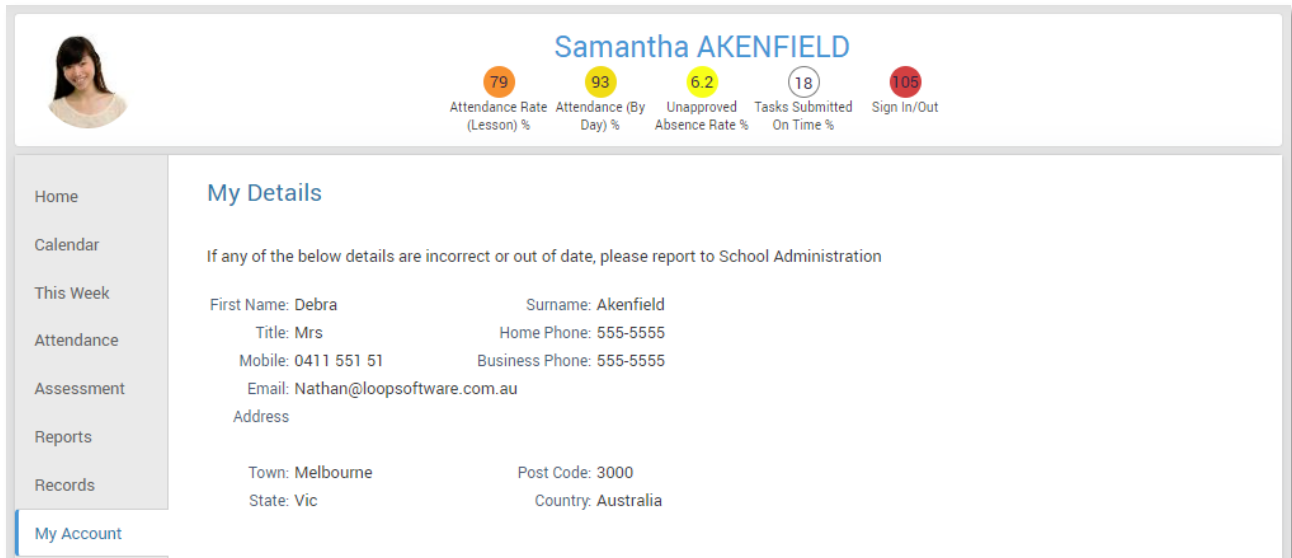
The screenshot shows the 'Records' tab selected in the left-hand navigation menu. The main content area displays a list of records:

- 2015 Forms Examples**
  - Locker Records (1)
  - Sick Bay Management (2)
- Demo 2014**
  - Career Pathway (1)
  - Career Planning (1)
- Excursions**
  - Excursion (8)

A 'New' button is visible at the top of the records list. The top of the page features the same student profile and performance metrics as the Reports page.

## My Account

This provides your contact details.



**Samantha AKENFIELD**

|                            |                       |                           |                           |             |
|----------------------------|-----------------------|---------------------------|---------------------------|-------------|
| 79                         | 93                    | 6.2                       | 18                        | 105         |
| Attendance Rate (Lesson) % | Attendance (By Day) % | Unapproved Absence Rate % | Tasks Submitted On Time % | Sign In/Out |

**My Details**

If any of the below details are incorrect or out of date, please report to School Administration

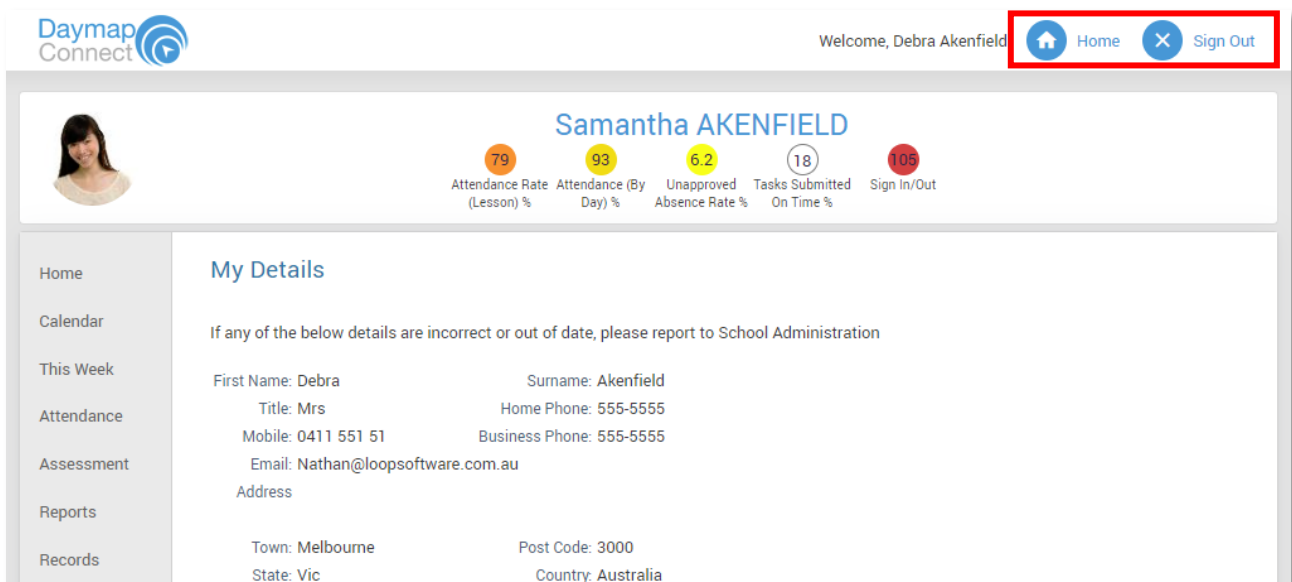
|                                   |                          |
|-----------------------------------|--------------------------|
| First Name: Debra                 | Surname: Akenfield       |
| Title: Mrs                        | Home Phone: 555-5555     |
| Mobile: 0411 551 51               | Business Phone: 555-5555 |
| Email: Nathan@loopsoftware.com.au |                          |
| Address                           |                          |
| Town: Melbourne                   | Post Code: 3000          |
| State: Vic                        | Country: Australia       |

Home | Calendar | This Week | Attendance | Assessment | Reports | Records | **My Account**

## Going back to the Parents Page

To get back to the parents home page, click on the **Home** button.

Once finished, click **Sign Out**.



Daymap Connect

Welcome, Debra Akenfield

[Home](#) [Sign Out](#)

**Samantha AKENFIELD**

|                            |                       |                           |                           |             |
|----------------------------|-----------------------|---------------------------|---------------------------|-------------|
| 79                         | 93                    | 6.2                       | 18                        | 105         |
| Attendance Rate (Lesson) % | Attendance (By Day) % | Unapproved Absence Rate % | Tasks Submitted On Time % | Sign In/Out |

**My Details**

If any of the below details are incorrect or out of date, please report to School Administration

|                                   |                          |
|-----------------------------------|--------------------------|
| First Name: Debra                 | Surname: Akenfield       |
| Title: Mrs                        | Home Phone: 555-5555     |
| Mobile: 0411 551 51               | Business Phone: 555-5555 |
| Email: Nathan@loopsoftware.com.au |                          |
| Address                           |                          |
| Town: Melbourne                   | Post Code: 3000          |
| State: Vic                        | Country: Australia       |

Home | Calendar | This Week | Attendance | Assessment | Reports | Records