



# THE EASY WAY TO PAY SCHOOL FEES

## Set Up a Payment Plan

To comply with Worldwide data security standards the Department of Education has implemented Payment Card Industry Security Standards, therefore Victoria Point State High School requires **all** payment plans to be registered through BPOINT (Commonwealth Bank of Australia), with payments being deducted from either MasterCard or VISA card, or by direct debit authority.

Please complete the details below, and return this form and the Resource Scheme Participation Agreement to the Finance Office or email to [finance@vpshs.eq.edu.au](mailto:finance@vpshs.eq.edu.au) as soon as possible to register your intention to participate in a Payment Plan. Any outstanding invoices may be included into a payment plan arrangement.

You will receive an email from Victoria Point State High School with a link to the BPOINT web page for your payment plan. You will be required to enter either your credit card or bank account details before submitting. You will then receive an email from BPOINT to verify your email address and complete the registration.

We also offer payment plans through Centrelink – please contact Victoria Point State High School on 3820 5888.

Student's Name: \_\_\_\_\_

I, \_\_\_\_\_ as Parent/caregiver, hereby agree to make payments as part of my obligation under the conditions of agreement for schools fees.

Schedule Amount: \_\_\_\_\_ Start Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Frequency: \_\_\_\_\_ Weekly / Fortnightly / Monthly / Quarterly

Number of Payments: (Min 2 – Max 15): \_\_\_\_\_

**(Student Resource Scheme payments must be finalised by end of Term 3)**

Signature: \_\_\_\_\_ (Parent/Caregiver) Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Office Use Only:	CRN:
INVOICE:	EMAIL SENT: Yes / No
END DATE:	BPOINT SET UP: Yes / No